



Portage Lakes Career Center

TIME SHEET FOR STIPENDS/ STUDENT COMPETITION

Article 8.07 c

Staff members will be paid a stipend of \$40.00 per hour with a maximum of \$240.00 per day for days school is not in session and the staff member is required to accompany the student to a competitive event sponsored by a recognized state youth organization. Staff members will be paid \$100.00 per night when responsible for the supervision of students.

Staff members are required to turn in a time sheet to the Treasurer's Office, by the last scheduled day for teachers when possible, in order to be considered for reimbursement.

Pay to: _____

Date	Competition/ Event	Number of Hours Worked

Director

Date

Superintendent

Date