

Mr. Hofer, Acting Chair, called the 2022 Organizational Meeting of the Portage Lakes Career Center Board of Education to order at 6:04 pm.

Following administration of the Oath of Office (Mr. Davis, Mrs. McDonald, Mrs. McGraw), the Treasurer then called the roll as follows: Mr. Campbell, present; Mr. Cohen, present; Mr. Davis, present; Mrs. Dodson, present; Mr. Fouser, present; Mr. Jividen, absent; Mrs. McDonald, present; Mrs. McGraw, present; Mr. Hofer, present.

RESOLUTION 22-001
ELECTION (PRES.)

Mr. Campbell moved to nominate and appoint Mr. Fouser as President of the Board of Education.

Mr. Campbell	YES
Mr. Cohen	YES
Mr. Davis	YES
Mrs. Dodson	YES
Mr. Fouser	YES
Mrs. McDonald	YES
Mrs. McGraw	YES
Mr. Hofer	YES

Resolution Approved

RESOLUTION 22-002
ELECTION (V.P.)

Mr. Hofer moved to nominate and appoint Mr. Campbell as Vice President of the Board of Education.

Mr. Campbell	YES
Mr. Cohen	YES
Mr. Davis	YES
Mrs. Dodson	YES
Mr. Hofer	YES
Mrs. McDonald	YES
Mrs. McGraw	YES
Mr. Fouser	YES

Resolution Approved

RESOLUTION 22-003
MEETINGS

Mr. Cohen moved, seconded by Mrs. McDonald, to set all calendar year 2022 regular meetings of the Portage Lakes Career Center Board of Education for the third (3rd) Thursday of each month, at 6:00 PM.

Mr. Cohen	YES
Mr. Davis	YES
Mrs. Dodson	YES
Mr. Hofer	YES
Mrs. McDonald	YES
Mrs. McGraw	YES
Mr. Campbell	YES
Mr. Fouser	YES

Resolution Approved

RESOLUTION 22-004
2022 OSBA LIAISONS

Mrs. Dodson moved, seconded by Mr. Campbell, to appoint Mr. Hofer as the 2022 OSBA Legislative Liaison and Mr. Fouser as the 2022 Student Achievement Liaison of the Board.

Mr. Cohen	YES
Mr. Davis	YES
Mrs. Dodson	YES
Mr. Hofer	YES
Mrs. McDonald	YES
Mrs. McGraw	YES
Mr. Campbell	YES
Mr. Fouser	YES

Resolution Approved

RESOLUTION 22-005

CONSENT AGENDA

Mrs. McDonald moved, seconded by Mr. Hofer, to approve the following items related to the organizational meeting consent agenda:

a. Board Member Compensation

Be it resolved that the per meeting compensation of each Portage Lakes JVSD board member and the compensation for attendance at approved training programs be fixed at the maximum allowed by law.

b. Service Fund

Be it resolved that in accordance with Ohio Revised Code 3315.15 which provides for the establishment of a Service Fund, the Portage Lakes JVSD does hereby appropriate for the purpose of said Service Fund the amount of \$10,000.

c. Investment of Funds - Resolution For Investment of Funds

WHEREAS, the Portage Lakes Joint Vocational School District Board of Education desires to invest funds that are not needed to meet current expenditures;

NOW, THEREFORE BE IT RESOLVED, that the Treasurer be granted permission to invest funds that are not needed to meet current expenditures at the highest rate of interest.

d. Payment of Accounts Payable - Resolution to Dispense With Approval of Ordinary bills

WHEREAS, the Portage Lakes Joint Vocational School District Board of Education desires to dispense with approval of ordinary purchases made under the authority of the Annual Appropriations Resolution and permit payment as seems advantageous;

NOW, THEREFORE BE IT RESOLVED, that the Treasurer be given permission to make payment of ordinary bills for purchases made under the authority of the Annual Appropriations Resolution and permit payment as seems advantageous. Lists of bills paid since the last listing to be submitted with the agenda.

e. Authority to Hire Staff – Authorizes the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee’s acceptance of the Superintendent’s offer.

Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy.

- f. Authority to Accept Resignations – Authorizes the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent’s acceptance.
- g. Resolution to Grant Authority to the Superintendent to Excuse Employees to Attend Meetings

WHEREAS, the Portage Lakes Joint Vocational School District Board of Education desires to excuse school employees to attend professional and/or in-service meetings in 2022;

NOW, THEREFORE BE IT RESOLVED, that the Superintendent be granted permission to excuse school employees to attend professional and/or inservice meetings for 2022.

- h. Federal and State Projects - Resolution for Superintendent to File Applications for Federal and State projects.

WHEREAS, the Portage Lakes Joint Vocational School District Board of Education desires to participate in various federal and state projects;

NOW, THEREFORE BE IT RESOLVED that the Portage Lakes Joint Vocational School District Board of Education grants permission to the Superintendent to file application for federal and state projects considered desirable for the school district.

- i. Emergency Repairs/Supplies - Resolution Authorizing the Superintendent to Purchase Supplies and Equipment and Authorize Emergency Repairs

WHEREAS, the Portage Lakes Joint Vocational School District Board of Education desires to have the Superintendent have the authority to purchase supplies and equipment and authorize emergency repairs for the district;

NOW, THEREFORE BE IT RESOLVED, that the Superintendent has the authority to purchase supplies and equipment and authorize emergency repairs for the district.

- j. Purchasing Agent - Appoints the Treasurer, or an appointed designee, as Purchasing Agent for Portage Lakes Joint Vocational School District.

- k. Board Minutes – Dispenses with reading of the Board minutes each regular meeting providing that they are delivered to the Board members at least two days prior to the Board meeting.

- l. Legal Consultants - Employ the firm of Roetzel & Andress, Bricker & Eckler LLP, and Stark County Educational Service Center Legal Services (provided by Attorney Mary Jo Shannon Slick), as legal and/or bond counsel as needed within the guidelines of the appropriations.

- m. Ohio School Boards Association Policy Services – Authorizes the Superintendent to utilize OSBA’s policy services as needed.

- n. Workers’ Compensation/Unemployment Compensation Services – Authorizes the Superintendent to utilize CompManagement, Inc., as needed, to represent the Board in Unemployment and Workers’ Compensation claims.

- o. Appeals Hearings - Designates the Superintendent to serve as hearing officer for suspension appeal hearings. Designates the Board President or board designee to serve as the hearing officer in expulsion appeal hearings.
- p. Memorial Flower Fund - Authorizes approval for continuation of a memorial flower fund for Board use administered by the Superintendent. Board to be updated when memorials are sent.
- q. Ohio School Boards Association Membership - Authorizes Board membership in the Ohio School Board Association for calendar year 2022 and renewal of the Board's subscription to "Briefcase" and School Management News.
- r. Public Records Training - Authorizes the Treasurer to attend public records training approved by the Ohio Attorney General as designee for the Portage Lakes Career Center Board of Education.
- s. Toxic and Asbestos Hazards - Authorizes the Superintendent to appoint a Toxic Hazard Preparedness (THP) Officer and a director of an Asbestos-Management Program to ensure compliance and instruction of staff and students.
- t. Substitute Employee Compensation – Authorizes the Superintendent to set the rate of pay for Classified, Custodial, and Certified substitute employees as necessary. Treasurer's Office to be updated as rates are amended.
- u. Petty Cash Funds - Authorizes the establishment of imprest (revolving type) petty cash funds in the care of the Treasurer's Office Staff.
- v. Homeless Student District Liaison - Authorizes the superintendent to appoint a Homeless Student District Liaison.

Mr. Cohen	YES
Mr. Davis	YES
Mrs. Dodson	YES
Mr. Hofer	YES
Mrs. McDonald	YES
Mrs. McGraw	YES
Mr. Campbell	YES
Mr. Fouser	YES

Resolution Approved

At 6:14 PM, the Treasurer announced the Organizational portion of the meeting had concluded, and the Board was now entering into the Regular portion of the agenda.

Treasurer's Recommendations

RESOLUTION 22-006

MINUTES

Mr. Hofer moved, and Mr. Campbell seconded, to approve the minutes of the regular meeting of December 16, 2021.

Mr. Cohen	YES
Mr. Davis	Abstain
Mrs. Dodson	YES
Mr. Hofer	YES
Mrs. McDonald	Abstain
Mrs. McGraw	Abstain
Mr. Campbell	YES
Mr. Fouser	YES

Resolution Approved

RESOLUTION 22-007
FINANCIAL REPORTS

Mr. Cohen moved, and Mrs. Dodson seconded, to approve the financial reports, check register, bank reconciliation, comparative financial and quarterly investment reports for the month of December 2021 as presented, subject to audit.

Mr. Cohen	Abstain
Mr. Davis	YES
Mrs. Dodson	YES
Mr. Hofer	YES
Mrs. McDonald	YES
Mrs. McGraw	YES
Mr. Campbell	YES
Mr. Fouser	YES

Resolution Approved

RESOLUTION 22-008
DONATIONS

Mr. Campbell moved, and Mrs. McGraw seconded, to approve the following cash donations:

Patricia Nichol Vargo Excellence in Nursing Scholarship

Charlene Buckner = \$50.00

Helen Irwin = \$100.00

Susan & Dennis Kunas = \$1,000.00

David Lindblom = \$200.00

Dr. Paul & Angela Lucas = \$330.00

Matthew & Julie Miller = \$100.00

Thomas & Helen Paolucci = \$50.00

Robert & Rosa Studniarz = \$25.00

Mary & Donna Villareal = \$50.00

Automotive Program – Festival of Lights Display Competition

Anonymous = \$500.00

Mr. Cohen	YES
Mr. Davis	YES
Mrs. Dodson	YES
Mr. Hofer	YES
Mrs. McDonald	YES
Mrs. McGraw	YES
Mr. Campbell	YES
Mr. Fouser	YES

Resolution Approved

TAX BUDGET

The Treasurer discussed the Alternative Tax Budget for fiscal year 2023, and provided an opportunity for input, following a description of the document and its purpose. (No Action Necessary)

Superintendent's Recommendations

RESOLUTION 22-009
FMLA LEAVE

Mrs. Dodson moved, and Mr. Cohen seconded, to approve family medical leave for Robert Obermiller, Custodian, effective 10/26/2021-1/18/2022.

Mr. Cohen	YES
Mr. Davis	YES
Mrs. Dodson	YES
Mr. Hofer	YES
Mrs. McDonald	YES
Mrs. McGraw	YES
Mr. Campbell	YES
Mr. Fouser	YES

Resolution Approved

RESOLUTION 22-010
PLEA MOU

Mr. Campbell moved, and Mrs. McDonald seconded, to approve a Memorandum of Understanding with PLEA regarding Fire Academy Senior Schedule with Stark State College.

Mr. Cohen	YES
Mr. Davis	YES
Mrs. Dodson	YES
Mr. Hofer	YES
Mrs. McDonald	YES
Mrs. McGraw	YES
Mr. Campbell	YES
Mr. Fouser	YES

Resolution Approved

RESOLUTION 22-011
DONATION

Mr. Hofer moved, and Mrs. McGraw seconded, to approve the donation of a Dust Collector (valued at \$200) from Vince Vielhaber, for use in the Building Trades Program.

Mr. Cohen	YES
Mr. Davis	YES
Mrs. Dodson	YES
Mr. Hofer	YES
Mrs. McDonald	YES
Mrs. McGraw	YES
Mr. Campbell	YES
Mr. Fouser	YES

Resolution Approved

ADJOURNMENT

Mr. Campbell moved that the January 20, 2022 regular/organizational meeting of the Portage Lakes Career Center be adjourned at 7:00 p.m. Mrs. McDonald seconded the motion.

Mr. Cohen	YES
Mr. Davis	YES
Mrs. Dodson	YES
Mr. Hofer	YES
Mrs. McDonald	YES
Mrs. McGraw	YES
Mr. Campbell	YES
Mr. Fouser	YES

Resolution Approved

President

Treasurer