

**PORTAGE LAKES JOINT VOCATIONAL SCHOOL DISTRICT  
PORTAGE LAKES CAREER CENTER**

**Thursday, May 20, 2021 – 6:00 p.m.**

**\*\*\*REVISED 5/18/2021\*\*\***

“This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district’s business and is not considered a public community meeting. There is a time for public comments during the meeting as indicated in the agenda.”

**Agenda**

**Board of Education**

- |  |                         |
|--|-------------------------|
| I. Call to Order   | D. Hofer, President     |
| II. Roll Call  | R. Reed, Vice President |
| III. Pledge of Allegiance  | B. Campbell             |
| IV. Visitors’ Comments   | D. Cohen                |
| V. <u>Treasurer’s Reports and Recommendations</u>  | M. Dodson               |
| A. <u>Reports &amp; Recommendations</u>  | D. Fouser               |
| 1. Minutes   | J. Hercules             |
| 2. Financial Reports   | J. Jividen              |
| 3. Amended Five-Year Forecast  | C. Lance                |
| 4. Insurance   |                         |
| 5. Donation/Bequest  |                         |
| 6. Scholarship Donations   |                         |
| VI. <u>Superintendent’s Reports and Recommendations</u>  |                         |
| A. <u>Reports &amp; Recommendations</u>  |                         |
| 1. Highlights  |                         |
| 2. Resignations  |                         |
| 3. Employment  |                         |
| 4. Return from Leave of Absence  |                         |
| 5. Non-Renewals  |                         |
| 6. Continuing Contracts  |                         |
| 7. Administrative Contracts  |                         |
| 8. Adult Education Extended Hours  |                         |
| 9. LPDC Stipends 2021-2022 School Year   |                         |
| 10. Purchased Services Contract (NEOnet)   |                         |
| 11. Equipment Donation   |                         |
| VII. New Business  |                         |
| VIII. Board Members – Informal   |                         |
| IX. Executive Session – Pursuant to ORC 121.22 to consider the appointment, employment, discipline, promotion, demotion or compensation of an employee or official of the school district. |                         |
| X. Adjournment   |                         |

Next Meeting  
Thursday, June 17, 2021  
6:00 p.m.

V. Treasurer’s Reports and Recommendations

A. Recommendations

1. Minutes

**Recommend approval of the minutes of the regular meeting of April 22, 2021, as presented.**

**Motion:          Second:          Roll Call:**

2. Financial Reports

**Recommend approval of the financial reports, check register, bank reconciliation, and comparative financial report for the month of April 2021, as presented, subject to audit.**

**Motion:          Second:          Roll Call:**

3. Five-Year Forecast

**Recommend approval of the amended 5-year forecast, and accompanying assumptions. The forecast contains actual financial information for fiscal years 2018-2020, and projected financial information for fiscal years 2021-2025.**

**Motion:          Second:          Roll Call:**

4. Liability/Cyber/Pollution/Auto/Violence/Property Insurance

**Recommend approval of a contract extension with the Ohio School Plan, in the amount of \$30,141.00, effective July 1, 2021 – June 30, 2022, for the district’s liability, cyber, pollution, auto, violence, and property insurance.**

**Motion:          Second:          Roll Call:**

5. Donation/Bequest

**Recommend approval of the bequest of the Beverly McAlarney estate in the amount of \$132,999.21. Proceeds shall benefit the Howard Nicol School of Practical Nursing per the last will and testament.**

**Motion:          Second:          Roll Call:**

6. Scholarship Donations

Todd Pren	\$500	George Garman Scholarship
Mike Morrison	\$500	George Garman Scholarship
Sandra Ferguson	\$500	Aaron D. Lloyd (Buddy) Scholarship

**Recommend approval of the scholarship donations listed above.**

**Motion:          Second:          Roll Call:**

VI. Superintendent's Reports & Recommendations

A. Reports & Recommendations

1. Highlights of this past month's activities.

The Career Center students of the month are:

- Caden Arends, Welding – Springfield
- Lauren Harr, Pre-Nursing – Coventry
- Morgan Kennedy, Cosmetology – Coventry
- Josie Moss, Cosmetology – Green
- Alexa Nemeth, Sports Medicine – Coventry
- Grant Palmer, Pre-Nursing – Green

**Placement Student of the Month**

Zane Cowles, Automotive Technology – Manchester  
Employer: Klagen Ford Lincoln

2. Resignations

*Kathryn Maj* – Classroom Aide, effective 5/31/2021

*Teri Hohan* – Administrative Assistant, effective 6/30/2021

**It is recommended that the board approve the resignations listed above.**

**Recommend Approval:**

**Motion:**

**Second:**

**Roll Call:**

3. Employment

High School One-Year Limited Contracts

*Harold Britt*, Teacher, Bachelor Column, Step 15, with benefits, effective 2021-2022 school year

*MaryAnn Morena*, Teacher, Bachelor +30, Step 10, with benefits, effective 2021-2022 school year

Exempt Confidential Employee Contract

*Teri Hohan*, Assistant to the Treasurer I, \$24.00 per hour, not to exceed 960 hours per year, effective 7/1/2021 – 6/30/2022

Support Staff Contracts

*Ed Doerr*, Custodian/Maintenance – Second 2-year contract, 7/1/2021 – 6/30/2023

*Savannah Greenwood*, Assistant Treasurer – Third 2-year contract, 7/1/2021 – 6/30/2023

*Matthew Miller*, Custodian/Maintenance – First 2-year contract, 7/1/2021 – 6/30/2023

High School One-Year Limited Contracts – 2021-2022 School Year

Ronald Balis	Diane Forrest	Kirk Raymond
Courtney Bennett	Rachel Householder	Timothy Shea
Evelyn Berger	Michael Kapas	Malinda Stratos
Ben Chouinard	John Kastor	
Bridget Comes	Kristy McKenzie	

**It is recommended that the board approve the employment contracts listed above.**

**Recommend Approval:**

**Motion:**

**Second:**

**Roll Call:**

VI. Superintendent's Reports and Recommendations

A. Reports and Recommendations (Continued)

4. Return from Leave of Absence

*Courtney Bennett*, Teacher, effective 2021-2022 school year

**It is recommended that the board approve the return from leave of absence listed above.**

**Recommend Approval:                      Motion:                      Second:                      Roll Call:**

5. Non-renewals

Adult Education Contracts

<b>Name</b>	<b>Position</b>
Jessica Amore	Adult Education Instructor
Ron Balis	Auto Tech Instructor
Melissa Baumhoer	Practical Nursing Instructor
Wendy Bodenschatz	Pharmacology Tutor
Laura Campriani	Practical Nursing Part-Time Clinical/Lab Instructor
Benedict Chouinard	HVAC Instructor
Felicia Coldsnow	Spa Technician Instructor
Ida Daniels-Liedtke	Enrollment Specialist
Keith Francis	Adult Education Machining & Manufacturing Consultant
Kimberly Fulks	Adult Education Instructor
Shannon Heaton	Part-Time Phlebotomy/EKG Instructor
Treva Heil	Practical Nursing Part-Time Clinical/Lab Instructor
Amy Jennings	Adult Education Consultant
Mike Kapas	Welding Instructor
John Kastor	Part-Time Adult Education CPR/CPR for Healthcare Providers Instructor
Mark Kent	Adult Education Instructor
Kristy McKenzie	Part-Time Adult Education CPR/CPR for Healthcare Providers Instructor
Mary Ann Morena	Practical Nursing Instructor
Rick O'Neill	Auto Tech Instructor
Charles Parke	Evening Receptionist/Monitor
Brenda Rickenbacker	Practical Nursing Part-Time Clinical/Lab Instructor
Kimberly Robinson	Adult Education Program Manager
Kimberly Robinson	10 Days Extended Time
Dawn Simpson	Cosmetology Instructor
Fernando Wanton	Evening Receptionist/Monitor Substitute
Linda Wardle	Practical Nursing Instructor

High School One-Year Limited Contract

Matthew Derksen	Teacher
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**It is recommended that the board approve the non-renewal of the contracts listed above.**

VI. Superintendent's Reports and Recommendations

A. Reports and Recommendations (Continued)

6. Continuing Contracts

*Ilario Cursaro*, School Counselor  
*Allyson Himmelright*, School Counselor  
*Marcie Jacobs*, Teacher  
*Sherry Koenig*, Teacher

**It is recommended that the board approve the continuing contracts listed above.**

**Recommend Approval:                      Motion:                      Second:                      Roll Call:**

7. Administrative Contracts

*Michael Kaschak*, Principal, 7/1/2021 – 6/30/2024  
*Terrence Rick*, Director of Buildings and Grounds, 7/1/2021 – 6/30/2024  
*Lisa Tripney*, Assistant Superintendent, 7/1/2021 – 6/30/2024

**It is recommended that the board approve the administrative contracts listed above.**

**Recommend Approval:                      Motion:                      Second:                      Roll Call:**

8. Adult Education Extended Hours

*Melissa Baumhoer*, Practical Nursing Instructor, 8 hours  
*MaryAnn Morena*, Practical Nursing Instructor, 24 hours  
*Linda Wardle*, Practical Nursing Instructor, 8 hours

**It is recommended that the board approve the extended hours for the adult education employees listed above, at their current hourly rate, effective 5/1/2021 – 6/30/2021.**

**Recommend Approval:                      Motion:                      Second:                      Roll Call:**

9. LPDC Stipends 2021-2022 School Year

<i>Veronica Baca Bernel</i>	-	\$500
<i>Ilario Cursaro</i>	-	\$500
<i>Dale Dunlevy</i>	-	\$500
<i>Michael Kaschak</i>	-	\$500
<i>Kathleen (Nikki) Weigand</i>	-	\$500

**It is recommended that the board approve the LPDC stipends listed above.**

**Recommend Approval:                      Motion:                      Second:                      Roll Call:**

10. Purchased Services Contract (NEOnet)

**It is recommended that the board approve a DTS Services Agreement (063495-DTS-2122) contract with Northeast Ohio Network for Educational Technology for technology support services, effective 7/1/2021 – 6/30/2022.**

**Recommend Approval:                      Motion:                      Second:                      Roll Call:**

VI. Superintendent's Reports and Recommendations

A. Reports and Recommendations (Continued)

11. Equipment Donation

**Diversified Gas and Oil – Canton, Ohio**

Cisco 2960 Switches

Cisco 29XX Routers

Cisco 3750X Switches

**It is recommended that the board approve the equipment donation listed above for use in the Cyber Academy Program.**

**Recommend Approval:**

**Motion:**

**Second:**

**Roll Call:**