

PORTAGE LAKES JOINT VOCATIONAL SCHOOL DISTRICT

Board Meeting Minutes

Portage Lakes Career Center 4401 Shriver Rd. Uniontown, OH 44685

Thursday, June 16, 2022

6:00pm

Present: Dan Fouser, Board President; David Cohen, Green; Chris Davis, Coventry; Dave Hofer, Springfield; Jason Jividen, Manchester; Cindy McDonald, Manchester; Laura McGraw, Coventry

Absent: Bob Campbell, Board Vice President; Mary Lou Dodson, Springfield

1 Call to Order

Minutes:

Meeting Called to order at 6:01 PM

2 Roll Call

Minutes:

Mr. Campbell and Mrs. Dodson were absent. All other members were present.

3 Pledge of Allegiance

4 Visitor's Comments

Minutes:

There were no visitor comments.

5 Treasurer's Reports and Recommendations

5.1 Minutes

Recommend approval of the minutes of the regular meeting of May 19, 2022, as presented.

Result: Approved

Resolution: 22-043

Motioned: Dave Hofer

Seconded: Jason Jividen

Voter	Yes	No	Abstaining
Dan Fouser, Board President	X		
David Cohen, Green	X		
Chris Davis, Coventry			X
Dave Hofer, Springfield	X		
Jason Jividen, Manchester	X		
Cindy McDonald, Manchester	X		
Laura McGraw, Coventry			X

5.2 Financial Reports

Recommend approval of the financial reports, check register, bank reconciliation, and comparative financial report for the month of May 2022, as presented, subject to audit.

Result: Approved

Resolution: 22-044

Motioned: Cindy McDonald

Seconded: David Cohen

Voter	Yes	No	Abstaining
Dan Fouser, Board President	X		
David Cohen, Green	X		
Chris Davis, Coventry	X		
Dave Hofer, Springfield	X		
Jason Jividen, Manchester	X		
Cindy McDonald, Manchester	X		
Laura McGraw, Coventry	X		

5.3 Fiscal 2022 Appropriations Amendment

Recommend approval of the following amendments to the Fiscal 2022 Permanent Appropriations (legal level of control is fund-level):

Fund 012 - Adult Education: +\$300,000.00

Fund 022 - District Agency: +\$170,000.00

Fund 018 - Public School Support: +\$3,500.00

Result: Approved

Resolution: 22-045

Motioned: Dave Hofer

Seconded: Cindy McDonald

Voter	Yes	No	Abstaining
Dan Fouser, Board President	X		
David Cohen, Green	X		
Chris Davis, Coventry	X		
Dave Hofer, Springfield	X		
Jason Jividen, Manchester	X		
Cindy McDonald, Manchester	X		
Laura McGraw, Coventry	X		

5.4 Fiscal 2023 Temporary Appropriations

Approve Fiscal 2023 temporary appropriations as presented. The legal level of control shall be fund-level.

Result: Approved

Resolution: 22-046

Motioned: Jason Jividen

Seconded: Cindy McDonald

Voter	Yes	No	Abstaining
Dan Fouser, Board President	X		
David Cohen, Green	X		
Chris Davis, Coventry	X		

Dave Hofer, Springfield	X		
Jason Jividen, Manchester	X		
Cindy McDonald, Manchester	X		
Laura McGraw, Coventry	X		

5.5 Fiscal 2023 Insurance Package

Recommend approval of a contract extension with the Ohio School Plan, in the amount of \$39,504, effective July 1, 2022 – June 30, 2023, for the district's liability, cyber, pollution, auto, violence, and property insurance.

Result: Approved

Resolution: 22-047

Motioned: David Cohen

Seconded: Chris Davis

Voter	Yes	No	Abstaining
Dan Fouser, Board President	X		
David Cohen, Green	X		
Chris Davis, Coventry	X		
Dave Hofer, Springfield	X		
Jason Jividen, Manchester	X		
Cindy McDonald, Manchester	X		
Laura McGraw, Coventry	X		

5.6 Donations

Donations to the Patricia Nichol Vargo Excellence in Nursing Scholarship:

LuAnn & Zane Mathews & Michael Paquet \$75.00

Beth & Jim Rinz \$100.00

Recommend approval of the donations listed above.

Result: Approved

Resolution: 22-048

Motioned: Dave Hofer

Seconded: Cindy McDonald

Voter	Yes	No	Abstaining
Dan Fouser, Board President	X		
David Cohen, Green	X		
Chris Davis, Coventry	X		
Dave Hofer, Springfield	X		
Jason Jividen, Manchester	X		
Cindy McDonald, Manchester	X		
Laura McGraw, Coventry	X		

6 Superintendent's Reports and Recommendations

6.1 Highlights of this past month's activities

6.2 Employment

Resignation

Marsha Keim, Adult Education Part-Time Nursing Instructor, effective 5/20/2022

Adult Education

Amber Berry, Part-time Lab and Clinical Instructor, \$30.00 per hour, no more than 25 hours per week, effective 7/1/2022-6/30/2023

Wendy Bodenschatz, Part-time Instructor, \$30.00 per hour, no more than 12 hours per week, effective 7/1/2022-6/30/2023

Laura Campriani, Part-time Lab and Clinical Instructor, \$30.00 per hour, no more than 25 hours per week, effective 7/1/2022-6/30/2023

Marsha Keim, Practical Nursing Instructor (pro-rated to 20 days), effective 5/23/2022-6/30/2022, with benefits

Marsha Keim, Practical Nursing Instructor, 200 days per year, effective 7/1/2022-6/30/2023, with benefits

High School (One Year Limited Contract)

Daniel Allais, Substitute Coordinator of Safety & Security, \$300.00 per day, as needed, no benefits, effective 7/1/2022-6/30/2023

Shaan Colyer, HVAC Instructor, Bachelors+30 Column, Step 10, with benefits, effective 2022-2023 school year (pending completion of required paperwork)

Amy Eibel, Design, Marketing and Communication Instructor, Masters +15 Column, Step 13, with benefits, effective 2022-2023 school year (pending completion of required paperwork)

Jason Magda, Intervention Specialist, Masters+30 Column, Step 12, with benefits, effective 2022-2023 school year (pending completion of required paperwork)

It is recommended that the board approve the employment contracts and resignation listed above.

Result: Approved

Resolution: 22-049

Motioned: Dave Hofer

Seconded: Laura McGraw

Voter	Yes	No	Abstaining
Dan Fouser, Board President	X		
David Cohen, Green	X		
Chris Davis, Coventry	X		
Dave Hofer, Springfield	X		
Jason Jividen, Manchester	X		
Cindy McDonald, Manchester	X		
Laura McGraw, Coventry	X		

6.3 Extended Time and Supplemental Contracts for 2022-2023 School Year

Extended Time

Gregg Clark-- 5 days

Jason Toth-- 6 days

Charles Saler-- 10 days

Illario Cursaro-- 10 days

Allyson Himmelright-- 10 days

Supplemental Contracts

Allyson Himmelright-- Student Activities Advisor

Sarah Murphy-- Skills USA

Maureen Paczak-- Nursing Services

It is recommended that the board approve the extended time and supplemental contracts listed above.

Result: Approved

Resolution: 22-050

Motioned: Jason Jividen

Seconded: Laura McGraw

Voter	Yes	No	Abstaining
Dan Fouser, Board President	X		
David Cohen, Green	X		
Chris Davis, Coventry	X		
Dave Hofer, Springfield	X		
Jason Jividen, Manchester	X		
Cindy McDonald, Manchester	X		
Laura McGraw, Coventry	X		

6.4 2022-2023 Handbooks (Adult and High School)

2022-2023 Adult Education Staff Handbook

2022-2023 Adult Education Student Handbook

2022-2023 Practical Nursing Student Handbook

2022-2023 Student Handbook (Code of Conduct)

It is recommended that the board approve the attached 2022-2023 Adult and High School Handbooks as presented.

Result: Approved

Resolution: 22-051

Motioned: Dave Hofer

Seconded: Cindy McDonald

Voter	Yes	No	Abstaining
Dan Fouser, Board President	X		
David Cohen, Green	X		
Chris Davis, Coventry	X		
Dave Hofer, Springfield	X		
Jason Jividen, Manchester	X		
Cindy McDonald, Manchester	X		
Laura McGraw, Coventry	X		

6.5 High School Student Fees 2022-2023 School Year

Student Program Fees (all students) \$100.00

Fire Academy \$250.00

Cosmetology \$500.00

It is recommended that the board approve the high school student program fees for the 2022-2023 school year as presented.

Result: Approved

Resolution: 22-052

Motioned: Cindy McDonald

Seconded: Laura McGraw

Voter	Yes	No	Abstaining
Dan Fouser, Board President	X		
David Cohen, Green	X		
Chris Davis, Coventry	X		
Dave Hofer, Springfield	X		
Jason Jividen, Manchester	X		
Cindy McDonald, Manchester	X		
Laura McGraw, Coventry	X		

6.6 Donations

Bell & Blaire LLC Mechanical Contractor (Ray Morrison)

2 -- Nederman Smoke Extractors for use in classroom labs

VanDevere Buick Kia (Bruce Dickon)

2012 Kia Rio [VIN KNADN5A37C6030765] to the Automotive Technology program.

It is recommended that the board approve the donations listed above to be used in classroom labs.

Result: Approved

Resolution: 22-053

Motioned: David Cohen
Seconded: Dave Hofer

Voter	Yes	No	Abstaining
Dan Fouser, Board President	X		
David Cohen, Green	X		
Chris Davis, Coventry	X		
Dave Hofer, Springfield	X		
Jason Jividen, Manchester	X		
Cindy McDonald, Manchester	X		
Laura McGraw, Coventry	X		

7 New Business

8 Board Members--Informal

9 Adjournment

Next Meeting
Thursday, August 18, 2022
6:00 p.m.

Minutes:

Meeting adjourned at 6:25 PM

Result: Approved

Motioned: David Cohen
Seconded: Cindy McDonald

Voter	Yes	No	Abstaining
Dan Fouser, Board President	X		
David Cohen, Green	X		
Chris Davis, Coventry	X		
Dave Hofer, Springfield	X		
Jason Jividen, Manchester	X		
Cindy McDonald, Manchester	X		

Laura McGraw, Coventry	X		
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The Portage Lakes Joint Vocational School District is an equal opportunity educational institution. Employment and educational programs are offered without regard to race, color, religion, national origin, gender, disability, military status, ancestry, age, genetic information or any other legally protected characteristic and provide equal access to the Boy Scouts and other designated youth groups. The district prohibits harassment of individuals in any form. Any alleged act of discrimination or harassment should be referred to Mr. Gregg Clark, Title IX Coordinator, Portage Lakes Career Center, 4401 Shriver Road, Uniontown, OH 44685, phone: 330-896-8200 or email: gclark@plcc.edu.

President

Treasurer