

# PORTAGE LAKES JOINT VOCATIONAL SCHOOL DISTRICT

## Board Meeting Minutes

Portage Lakes Career Center  
4401 Shriver Rd. Uniontown, OH 44685  
Thursday, May 19, 2022  
6:00pm

**Present:** Dan Fouser, Board President; Bob Campbell, Board Vice President; David Cohen, Green; Mary Lou Dodson, Springfield; Dave Hofer, Springfield; Jason Jividen, Manchester; Cindy McDonald, Manchester

**Absent:** Chris Davis, Coventry; Laura McGraw, Coventry

### 1 Call to Order

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**Minutes:**

Meeting called to order at 6:02 PM.

### 2 Roll Call

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### 3 Pledge of Allegiance

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### 4 Visitor's Comments

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**Minutes:**

There were no visitor's comments; however, the High School Principal provided his monthly highlights (including students of the month) prior to the Treasurer's Reports and Recommendations.

### 5 Treasurer's Reports and Recommendations

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#### 5.1 Minutes

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Recommend approval of the minutes of the regular meeting of April 21, 2022, as presented.

**Result:** Approved

**Resolution:** 22-031

**Motioned:** Dave Hofer

**Seconded:** David Cohen

Voter	Yes	No	Abstaining
Dan Fouser, Board President	X		
Bob Campbell, Board Vice President	X		
David Cohen, Green	X		
Mary Lou Dodson, Springfield	X		
Dave Hofer, Springfield	X		
Jason Jividen, Manchester	X		
Cindy McDonald, Manchester			X

## 5.2 Financial Reports

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Recommend approval of the financial reports, check register, bank reconciliation, and comparative financial report for the month of April 2022, as presented, subject to audit.

**Result:** Approved

**Resolution:** 22-032

**Motioned:** Bob Campbell

**Seconded:** Jason Jividen

Voter	Yes	No	Abstaining
Dan Fouser, Board President	X		
Bob Campbell, Board Vice President	X		
David Cohen, Green			X
Mary Lou Dodson, Springfield	X		
Dave Hofer, Springfield	X		
Jason Jividen, Manchester	X		
Cindy McDonald, Manchester	X		

## 5.3 Fiscal 2022 Appropriations Amendment

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Recommend approval of the following amendment to the Fiscal 2022 Permanent Appropriations (legal level of control is fund-level):

Fund 524 - Carl Perkins Secondary: +\$7,895.25

**Result:** Approved

**Resolution:** 22-033

**Motioned:** Dave Hofer

**Seconded:** Bob Campbell

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Dan Fouser, Board President	X		
Bob Campbell, Board Vice President	X		
David Cohen, Green	X		
Mary Lou Dodson, Springfield	X		
Dave Hofer, Springfield	X		
Jason Jividen, Manchester	X		
Cindy McDonald, Manchester	X		

## 5.4 Five Year Forecast

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Recommend approval of the 5-year forecast, and accompanying assumptions. The forecast contains actual financial information for fiscal years 2019-2021, and projected financial information for fiscal years 2022-2026.

**Result:** Approved

**Resolution:** 22-034

**Motioned:** David Cohen

**Seconded:** Jason Jividen

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Dan Fouser, Board President	X		
Bob Campbell, Board Vice President	X		
David Cohen, Green	X		
Mary Lou Dodson, Springfield	X		
Dave Hofer, Springfield	X		
Jason Jividen, Manchester	X		
Cindy McDonald, Manchester	X		

## 5.5 Donations

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Donation to the Aaron D. Lloyd (Buddy) Scholarship by Sandra Ferguson	\$500.00
Donation to the Culinary Program from The Greg Godar Memorial Fund	\$2,675.00

**Recommend approval of the donations listed above.**

**Result:** Approved

**Resolution:** 22-035

**Motioned:** Dave Hofer

**Seconded:** Cindy McDonald

## 6 Superintendent's Reports and Recommendations

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### 6.1 Highlights

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The Career Center students of the month are:

Savannah Bosley, 11th, Pre-Nursing-- Springfield

Madison Harrison, 11th, Visual Design & Imaging--Green

Mason Sporup, 11th, HVAC--Manchester

Caden Steger, 11th, Plumbing & Pipefitting--Coventry

### 6.2 Resignations/Retirements

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*Benedict Chouinard*, Teacher, resignation effective 6/30/2022

*Linda Wardle*, Adult Education Instructor, resignation effective 6/10/2022

*Kirk Raymond*, Teacher, retirement effective 6/30/2022

**It is recommended that the board approve the resignations and retirements listed above.**

**Result:** Approved

**Resolution:** 22-036

**Motioned:** Dave Hofer

**Seconded:** Mary Lou Dodson

Voter	Yes	No	Abstaining
Dan Fouser, Board President	X		
Bob Campbell, Board Vice President	X		
David Cohen, Green	X		
Mary Lou Dodson, Springfield	X		
Dave Hofer, Springfield	X		
Jason Jividen, Manchester	X		
Cindy McDonald, Manchester	X		

### 6.3 Non-Renewals

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#### Adult Education Contracts

- Amber Berry, Part-Time Practical Nursing Instructor
- Wendy Bodenschatz, Part-Time Practical Nursing Instructor
- Laura Campriani, Part-Time Practical Nursing Instructor
- Keith Francis, Machining & Manufacturing Instructor
- Melissa Hill, Part-Time Practical Nursing Instructor
- Amy Jennings, Adult Education Consultant
- Mike Kapas, Welding Instructor
- Derrick Miller, Plumbing Instructor
- Valerie Neman, Part-Time Practical Nursing Instructor
- Anne Papacostas, Part-Time Practical Nursing Instructor
- Valarie Randall, Evening Clerical Specialist
- Jessica (Amore) Russell, Manufacturing Consultant
- Fernando Wanton, Evening Receptionist/Monitor Substitute

#### High School One-Year Limited Contract

- Daniel Allais, Substitute Coordinator of Safety & Security
- Kayla Bowen, Teacher

#### High School Supplemental Contracts

- Nursing Services
- Prom/Dance Advisor
- Skills USA Advisor

**It is recommended that the board approve the non-renewal of the contracts listed above.**

**Result:** Approved

**Resolution:** 22-037

**Motioned:** Bob Campbell

**Seconded:** Dan Fouser

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Dan Fouser, Board President	X		
Bob Campbell, Board Vice President	X		
David Cohen, Green	X		
Mary Lou Dodson, Springfield	X		
Dave Hofer, Springfield	X		
Jason Jividen, Manchester	X		
Cindy McDonald, Manchester	X		

## 6.4 Employment

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### Exempt Confidential Employee Contract

Teri Hohan, Assistant to the Treasurer I, \$24.50 per hour, not to exceed 1040 hours per year, effective 7/1/2022-6/30/2023

### Contracted Training

Gerald Syme, Contracted Training, \$45.00 per hour, not to exceed 200 hours, effective 5/23/2022-6/30/2022

*Gerald Syme*, Contracted Training, \$45.00 per hour, not to exceed 200 hours, effective 7/1/2022-12/31/2022

### Adult Education Contracts (In accordance with the Adult Education Handbook)

Ron Balis, Auto Tech Instructor, \$37.50 per hour, 750 hours maximum, effective 8/15/2022-6/30/2023, no benefits

Melissa Baumhoer, Practical Nursing Instructor, with benefits, effective 7/1/2022-6/30/2023

Pauline Bennett, Phlebotomy/EKG Instructor, \$30.00 per hour, 300 hours maximum, effective 12/11/2021-6/30/2022, no benefits

Pauline Bennett, Phlebotomy/EKG Instructor, \$30.00 per hour, 600 hours maximum, effective 7/1/2022-6/30/2023, no benefits

Benedict Chouinard, HVAC Instructor, \$37.50 per hour, 750 hours maximum, effective 8/15/2022-6/30/2023, no benefits

Felicia Coldsnow, Spa Technician Instructor, with benefits, effective 7/1/2022-6/30/2023

Kimberly Fulks, Adult Education Instructor, \$30.00 per hour, 750 hours maximum, effective 8/15/2022-6/30/2023, no benefits

Marsha Keim, Part-Time Practical Nursing Clinical Instructor/Lab Instructor/Teaching Assistant, \$30.00 per hour, not to exceed 29 hours per week, effective 7/1/2022-6/30/2023, no benefits

Charles Parke, Evening Receptionist/Monitor, \$16.00 per hour, 750 hours maximum, effective 8/15/2022-6/30/2023, no benefits

Dawn Simpson, Cosmetology Instructor, with benefits, effective 7/1/2022-6/30/2023

Gerald Syme, Welding Instructor, \$37.50 per hour, 750 hours maximum, effective 8/15/2022-6/30/2023, no benefits

Morgan Thompson, Adult Education Administrative Assistant, \$20.00 per hour, not to exceed 200 hours for the remainder of this school year, effective 5/16/2022-6/30/2022, no benefits

Morgan Thompson, Adult Education Administrative Assistant, \$20.00 per hour, not to exceed 1350 hours per year, effective 7/1/2022-6/30/2023, no benefits

### Support Staff Contracts

Joseph Ayers, Custodian/Maintenance-- First 2-year contract, 7/1/2022-6/30/2024

Tyler Easter, Custodian/Maintenance-- Second 2-year contract, 7/1/2022-6/30/2024

Jenna Lewis, Front of House (Classroom Aide)-- First 2-year contract, 7/1/2022-6/30/2024

John Kridler, Custodian/Maintenance-- Third 2-year contract, 7/1/2022- 6/30/2024

Sarah Murphy, Receptionist--First 2-year contract, 7/1/2022-6/30/2024

Michelle Truman, Administrative Assistant, First 2-year contract, 7/1/2022-6/30/2024

High School One-Year Limited Contracts-- 2022-2023 School Year

- Ron Balis
- Courtney Bennett
- Evelyn Berger
- Harold Britt
- Diane Forrest
- Ann Fritz
- Rachel Householder
- Michael Kapas
- MaryAnn Morena
- Maureen Paczak
- Jessica (Amore) Russell
- Timothy Shea
- Malinda Stratos
- Jason Toth

**It is recommended that the board approve the employment contracts listed above.**

**Result:** Approved

**Resolution:** 22-038

**Motioned:** Dave Hofer

**Seconded:** David Cohen

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Dan Fouser, Board President	X		
Bob Campbell, Board Vice President	X		
David Cohen, Green	X		
Mary Lou Dodson, Springfield	X		
Dave Hofer, Springfield	X		
Jason Jividen, Manchester	X		
Cindy McDonald, Manchester	X		



## 6.5 Continuing Contract

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Bridget Comes, Career Pathways Specialist

**It is recommended that the board approve the continuing contract listed above.**

**Result:** Approved

**Resolution:** 22-039

**Motioned:** Bob Campbell

**Seconded:** Mary Lou Dodson

Voter	Yes	No	Abstaining
Dan Fouser, Board President	X		
Bob Campbell, Board Vice President	X		
David Cohen, Green	X		
Mary Lou Dodson, Springfield	X		
Dave Hofer, Springfield	X		
Jason Jividen, Manchester	X		
Cindy McDonald, Manchester	X		

## 6.6 Supplemental Contracts

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LPDC Stipends for 2022-2023 School Year

Gregg Clark      \$500

Ilario Cursaro    \$500

Dale Dunlevy     \$500

Adam Irwin       \$500

Tina Saley        \$500

**It is recommended that the board approve the extended time and supplemental contracts listed above.**

**Result:** Approved

**Resolution:** 22-040

**Motioned:** Jason Jividen

**Seconded:** Dave Hofer

Voter	Yes	No	Abstaining
Dan Fouser, Board President	X		
Bob Campbell, Board Vice President	X		
David Cohen, Green	X		
Mary Lou Dodson, Springfield	X		
Dave Hofer, Springfield	X		
Jason Jividen, Manchester	X		
Cindy McDonald, Manchester	X		

## 6.7 Memorandum of Understanding (PLEA)

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**It is recommended that the board approve a Memorandum of Understanding with PLEA regarding the Teacher and School Counselor Evaluation Process as presented.**

**Result:** Approved

**Resolution:** 22-041

**Motioned:** Cindy McDonald

**Seconded:** Dave Hofer

Voter	Yes	No	Abstaining
Dan Fouser, Board President	X		
Bob Campbell, Board Vice President	X		
David Cohen, Green	X		
Mary Lou Dodson, Springfield	X		
Dave Hofer, Springfield	X		
Jason Jividen, Manchester	X		
Cindy McDonald, Manchester	X		

## 6.8 Purchased Services Contract (NEOnet)

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**It is recommended that the board approve a DTS Services Agreement (063495-DTS-2223) contract with Northeast Ohio Network for Educational Technology for technology support services, effective 7/1/2022-6/30/2023.**

**Result:** Approved

**Resolution:** 22-042

**Motioned:** Bob Campbell

**Seconded:** Jason Jividen

Voter	Yes	No	Abstaining
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Dan Fouser, Board President	X		
Bob Campbell, Board Vice President	X		
David Cohen, Green	X		
Mary Lou Dodson, Springfield	X		
Dave Hofer, Springfield	X		
Jason Jividen, Manchester	X		
Cindy McDonald, Manchester	X		

## 7 New Business

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**Minutes:**

Following a brief discussion, the Board decided to cancel the July regular meeting. Treasurer will give notice to the media.

## 8 Board Members--Informal

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## 9 Adjournment

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Next Meeting  
Thursday, June 16, 2022  
6:00 p.m.

**Result:** Approved

**Motioned:** Dave Hofer

**Seconded:** Cindy McDonald

Voter	Yes	No	Abstaining
Dan Fouser, Board President	X		
Bob Campbell, Board Vice President	X		
David Cohen, Green	X		
Mary Lou Dodson, Springfield	X		
Dave Hofer, Springfield	X		
Jason Jividen, Manchester	X		
Cindy McDonald, Manchester	X		

educational programs are offered without regard to race, color, religion, national origin, gender, disability, military status, ancestry, age, genetic information or any other legally protected characteristic and provide equal access to the Boy Scouts and other designated youth groups. The district prohibits harassment of individuals in any form. Any alleged act of discrimination or harassment should be referred to Mr. Gregg Clark, Title IX Coordinator, Portage Lakes Career Center, 4401 Shriver Road, Uniontown, OH 44685, phone: 330-896-8200 or email: gclark@plcc.edu.

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President

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Treasurer