

PORTAGE LAKES JOINT VOCATIONAL SCHOOL DISTRICT

Board Meeting Minutes
Portage Lakes Career Center
4401 Shriver Rd. Uniontown, OH 44685
Thursday, August 18, 2022
6:00pm

Present: Dan Fouser, Board President; Bob Campbell, Board Vice President; David Cohen, Green; Chris Davis, Coventry; Mary Lou Dodson, Springfield; Dave Hofer, Springfield; Jason Jividen, Manchester; Cindy McDonald, Manchester; Laura McGraw, Coventry

1 Call to Order

Minutes:

Meeting called to order at 6:00 PM.

2 Roll Call

Minutes:

All members present. Mr. Jividen was tardy by three minutes, arriving at 6:03 PM.

3 Pledge of Allegiance

4 Visitor's Comments

Minutes:

No visitor comments.

5 Treasurer's Reports and Recommendations

5.1 Minutes

Recommend approval of the minutes of the regular meeting of June 16, 2022, as presented.

Result: Approved

Resolution: 22-055

Motioned: Bob Campbell

Seconded: Mary Lou Dodson

Voter	Yes	No	Abstaining
Dan Fouser, Board President	X		

Bob Campbell, Board Vice President	X		
David Cohen, Green	X		
Chris Davis, Coventry	X		
Mary Lou Dodson, Springfield	X		
Dave Hofer, Springfield	X		
Cindy McDonald, Manchester	X		
Laura McGraw, Coventry	X		

5.2 Minutes

Recommend approval of the minutes of the special meeting of July 27, 2022, as presented.

Result: Approved

Resolution: 22-056

Motioned: Dave Hofer

Seconded: David Cohen

Voter	Yes	No	Abstaining
Dan Fouser, Board President	X		
Bob Campbell, Board Vice President	X		
David Cohen, Green	X		
Chris Davis, Coventry	X		
Mary Lou Dodson, Springfield	X		
Dave Hofer, Springfield	X		
Jason Jividen, Manchester			X
Cindy McDonald, Manchester			X
Laura McGraw, Coventry			X

5.3 June Financial Reports

Recommend approval of the financial reports, check register, bank reconciliation, comparative financial report, and quarterly investment report for the month of June 2022, as presented, subject to audit.

Result: Approved

Resolution: 22-057

Motioned: Bob Campbell

Seconded: Dave Hofer

Voter	Yes	No	Abstaining
Dan Fouser, Board President	X		
Bob Campbell, Board Vice President	X		
David Cohen, Green	X		
Chris Davis, Coventry	X		
Mary Lou Dodson, Springfield	X		
Dave Hofer, Springfield	X		
Jason Jividen, Manchester	X		
Cindy McDonald, Manchester	X		
Laura McGraw, Coventry	X		

5.4 July Financial Reports

Recommend approval of the financial reports, check register, bank reconciliation, and comparative financial report for the month of July 2022, as presented, subject to audit.

Result: Approved

Resolution: 22-058

Motioned: Mary Lou Dodson

Seconded: Chris Davis

Voter	Yes	No	Abstaining
Dan Fouser, Board President	X		
Bob Campbell, Board Vice President	X		
David Cohen, Green	X		
Chris Davis, Coventry	X		
Mary Lou Dodson, Springfield	X		
Dave Hofer, Springfield	X		
Jason Jividen, Manchester	X		
Cindy McDonald, Manchester	X		
Laura McGraw, Coventry	X		

5.5 Fund Transfer

Recommend approval of a \$110,477.88 transfer from General Fund 001 to Debt Service Fund 002, in order to make the 2023 fiscal year payments toward the LTGO School Improvement Bonds (Series 2021).

Result: Approved

Resolution: 22-059

Motioned: Bob Campbell

Seconded: Jason Jividen

Voter	Yes	No	Abstaining
Dan Fouser, Board President	X		
Bob Campbell, Board Vice President	X		
David Cohen, Green	X		
Chris Davis, Coventry	X		
Mary Lou Dodson, Springfield	X		
Dave Hofer, Springfield	X		
Jason Jividen, Manchester	X		
Cindy McDonald, Manchester	X		
Laura McGraw, Coventry	X		

6 Superintendent's Reports and Recommendations

Minutes:

Short updates were provided by Gregg Clark (High School Principal) and Lisa Tripney (Assistant Superintendent), relative to student safety and Adult Education, respectively.

6.1 Resignations

Jenna Lewis, Educational Aide, effective 8/8/2022

Morgan Thompson, Adult Education Administrative Assistant, effective 8/25/2022

Jacqueline Warrens, Teacher, effective 7/8/2022

It is recommended that the board approve the resignations listed above.

Result: Approved

Resolution: 22-060

Motioned: Dave Hofer

Seconded: Cindy McDonald

Voter	Yes	No	Abstaining
Dan Fouser, Board President	X		
Bob Campbell, Board Vice President	X		
David Cohen, Green	X		
Chris Davis, Coventry	X		
Mary Lou Dodson, Springfield	X		
Dave Hofer, Springfield	X		
Jason Jividen, Manchester	X		
Cindy McDonald, Manchester	X		
Laura McGraw, Coventry	X		

6.2 Employment

Contracted Training

Jenna Cole, Contracted Training as Medical Technician Pharmacy Advisor, \$2000.00, effective 2022-2023 school year

Charles Parke, Contracted Training with Akron Children's Hospital- Floor Technician Training Program, \$37.50 per hour, effective 6/13/2022-6/30/2022

Charles Parke, Contracted Training with Akron Children's Hospital- Floor Technician Training Program, \$37.50 per hour, effective 7/1/2022-6/30/2023

Adult Education One-Year Limited AMENDED Contract

Amber Berry, Part-Time Practical Nursing Clinical Instructor/Lab Instructor/Teaching Assistant, \$30.00 per hour, not to exceed 25 hours per week, effective 6/13/2022 – 6/30/2022, no benefits

Amber Berry, Part-time Lab and Clinical Instructor, \$30.00 per hour, not to exceed 28 hours per week, 1000 hours maximum, effective 7/1/2022-6/30/2023

Wendy Bodenschatz, Part-Time Practical Nursing Clinical Instructor/Lab Instructor/Teaching Assistant, \$30.00 per hour, not to exceed 25 hours per week, effective 6/13/2022 – 6/30/2022, no benefits

Wendy Bodenschatz, Part-time Instructor, \$30.00 per hour, not to exceed 12 hours per week, 450 hours maximum, effective 7/1/2022-6/30/2023

Laura Campriani, Part-time Lab and Clinical Instructor, \$30.00 per hour, not to exceed 28 hours per week, 1000 hours maximum, effective 7/1/2022-6/30/2023

Charles Parke, Evening Monitor, \$15.00 per hour, 25 hours maximum, effective 6/6/2022 to 6/30/2022, no benefits

Exempt Confidential Employee AMENDED Contract

Teri Hohan, Assistant to the Treasurer I, \$24.00 per hour, not to exceed 969 hours per year, effective 7/1/2021-6/30/2022

Adult Education

Sgt. Daniel Allais, Evening Coordinator of Safety and Security, \$38.00 per hour, 750 hours maximum, effective 7/1/2022 to 6/30/2023, no benefits

Elizabeth Cadile, Evening Nail Tech Instructor, \$30.00 per hour, 625 hours maximum, effective 7/1/2022-6/30/2023, no benefits

Keith Francis, Manufacturing Instructor and Consultant, \$37.50 per hour, 300 hours maximum, effective 7/1/2022-6/30/2023, no benefits

Michael Mariana, Welding Instructor and Consultant, \$37.50 per hour, 100 hours maximum, effective 7/1/2022-6/30/2023, no benefits

Lt. Charles Saler, Substitute Evening Coordinator of Safety and Security, \$40.00 per hour, 200 hours maximum, effective 7/1/2022 to 6/30/2023, no benefits

Roman Schultheis, Part-Time Automotive Service Technician Instructor, \$37.50 per hour, 400 hours maximum, effective 7/1/2022-6/30/2023, no benefits (pending completion of required paperwork)

Adult Education Supplemental Contract

Dawn Simpson, Adult Education Cosmetology Instructor, \$2,500.00, effective August 2022-December 2022

High School (One Year Limited Contract)

Jenna Lewis, Culinary Arts Instructor, Bachelors Column, Step 0, with benefits, effective 2022-2023 school year

Michael Mariana, Welding Instructor, Bachelors Column, Step 12, with benefits, effective 2022-2023 school year

Daniel Pernod, 1/2 Time Teacher, Master's column, Step 10, no benefits, effective 2022-2023 school year (pending completion of required paperwork)

Support Staff (One Year Limited Contract)

Jillian Ollihan, Front of House (Classroom Aide), Salary Group IV, Step 4, 183 days with benefits, effective 8/22/22 (pending completion of required paperwork)

It is recommended that the board approve the employment contracts listed above.

Result: Approved

Resolution: 22-061

Motioned: Laura McGraw

Seconded: Cindy McDonald

Voter	Yes	No	Abstaining
Dan Fouser, Board President	X		
Bob Campbell, Board Vice President	X		
David Cohen, Green	X		
Chris Davis, Coventry	X		
Mary Lou Dodson, Springfield	X		
Dave Hofer, Springfield	X		
Jason Jividen, Manchester	X		
Cindy McDonald, Manchester	X		
Laura McGraw, Coventry	X		

6.3 Amended High School Student Fees for 2022-2023 School Year

Fire Academy \$150.00

Cosmetology \$400.00

It is recommended that the board approve the amended high school student program fees for the 2022-2023 school year as presented.

Result: Approved

Resolution: 22-062

Motioned: David Cohen

Seconded: Mary Lou Dodson

Voter	Yes	No	Abstaining
Dan Fouser, Board President	X		
Bob Campbell, Board Vice President	X		
David Cohen, Green	X		
Chris Davis, Coventry	X		

Mary Lou Dodson, Springfield	X		
Dave Hofer, Springfield	X		
Jason Jividen, Manchester	X		
Cindy McDonald, Manchester	X		
Laura McGraw, Coventry	X		

6.4 Adult Education Tuition

2023-2024

Practical Nursing \$18,495

It is recommended that the board approve the 2023-2024 Adult Education tuition rate listed above.

Result: Approved

Resolution: 22-063

Motioned: Bob Campbell

Seconded: Laura McGraw

Voter	Yes	No	Abstaining
Dan Fouser, Board President	X		
Bob Campbell, Board Vice President	X		
David Cohen, Green	X		
Chris Davis, Coventry	X		
Mary Lou Dodson, Springfield	X		
Dave Hofer, Springfield	X		
Jason Jividen, Manchester	X		
Cindy McDonald, Manchester	X		
Laura McGraw, Coventry	X		

6.5 Board Policy Updates (First Reading Waived)

DN- School Properties Disposal (Revision)

IJA- Career Advising (**Required**/Revision)

It is recommended that the board approve the board policy updates listed above.

Result: Approved

Resolution: 22-064

Motioned: Mary Lou Dodson

Seconded: Jason Jividen

Voter	Yes	No	Abstaining
Dan Fouser, Board President	X		
Bob Campbell, Board Vice President	X		
David Cohen, Green	X		
Chris Davis, Coventry	X		
Mary Lou Dodson, Springfield	X		
Dave Hofer, Springfield	X		
Jason Jividen, Manchester	X		
Cindy McDonald, Manchester	X		
Laura McGraw, Coventry	X		

7 **New Business**

8 **Board Members--Informal**

9 Adjournment

Next Meeting

Thursday, September 15, 2022 6:00 p.m.

Minutes:

Meeting adjourned at 6:48 PM.

Result: Approved

Motioned: Jason Jividen

Seconded: Laura McGraw

Voter	Yes	No	Abstaining
Dan Fouser, Board President	X		
Bob Campbell, Board Vice President	X		
David Cohen, Green	X		
Chris Davis, Coventry	X		
Mary Lou Dodson, Springfield	X		
Dave Hofer, Springfield	X		
Jason Jividen, Manchester	X		
Cindy McDonald, Manchester	X		
Laura McGraw, Coventry	X		

President

Treasurer

The Portage Lakes Joint Vocational School District is an equal opportunity educational institution. Employment and educational programs are offered without regard to race, color, religion, national origin, gender, disability, military status, ancestry, age, genetic information or any other legally protected characteristic and provide equal access to the Boy Scouts and other designated youth groups. The district prohibits harassment of individuals in any form. Any alleged act of discrimination or harassment should be referred to Mr. Gregg Clark, Title IX Coordinator, Portage Lakes Career Center, 4401 Shriver Road, Uniontown, OH 44685, phone: 330-896-8200 or email: gclark@plcc.edu.