

PORTAGE LAKES JOINT VOCATIONAL SCHOOL DISTRICT

Board Meeting Minutes

Portage Lakes Career Center
4401 Shriver Rd. Uniontown, OH 44685
Thursday, September 15, 2022
6:00pm

Present: Bob Campbell, Board Vice President; David Cohen, Green; Chris Davis, Coventry; Mary Lou Dodson, Springfield; Dave Hofer, Springfield; Jason Jividen, Manchester; Cindy McDonald, Manchester; Laura McGraw, Coventry

Absent: Dan Fouser, Board President

1 Call to Order

Minutes:

Meeting called to order at 6:03 PM.

2 Roll Call

Minutes:

Mr. Fouser, Board President, was absent. All other members were present. Mr. Campbell, Board Vice President, presided over the meeting.

3 Pledge of Allegiance

4 Approval of Amended Agenda

Minutes:

Mr. Campbell recommended accepting the amended agenda, as presented.

Result: Approved

Motioned: Dave Hofer

Seconded: Chris Davis

Voter	Yes	No	Abstaining
Bob Campbell, Board Vice President	X		
David Cohen, Green	X		
Chris Davis, Coventry	X		
Mary Lou Dodson, Springfield	X		

Dave Hofer, Springfield	X		
Jason Jividen, Manchester	X		
Cindy McDonald, Manchester	X		
Laura McGraw, Coventry	X		

5 Visitor's Comments

Minutes:

No visitor comments.

6 Treasurer's Reports and Recommendations

6.1 Minutes

Recommend approval of the minutes of the regular meeting of August 18, 2022, as presented.

Result: Approved

Resolution: 22-065

Motioned: Dave Hofer

Seconded: Jason Jividen

Voter	Yes	No	Abstaining
Bob Campbell, Board Vice President	X		
David Cohen, Green	X		
Chris Davis, Coventry	X		
Mary Lou Dodson, Springfield	X		
Dave Hofer, Springfield	X		
Jason Jividen, Manchester	X		
Cindy McDonald, Manchester	X		
Laura McGraw, Coventry	X		

6.2 Financial Reports

Recommend approval of the financial reports, check register, bank reconciliation, and comparative financial report for the month of August 2022, as presented, subject to audit.

Result: Approved

Resolution: 22-066

Motioned: Laura McGraw

Seconded: Dave Hofer

Voter	Yes	No	Abstaining
Bob Campbell, Board Vice President	X		
David Cohen, Green	X		
Chris Davis, Coventry	X		
Mary Lou Dodson, Springfield	X		
Dave Hofer, Springfield	X		
Jason Jividen, Manchester	X		
Cindy McDonald, Manchester	X		
Laura McGraw, Coventry	X		

6.3 Fiscal 2023 Permanent Appropriations

Recommend approval of the Permanent Appropriations for Fiscal Year 2023, as presented. The legal level of control shall be fund-level.

Result: Approved

Resolution: 22-067

Motioned: Mary Lou Dodson

Seconded: David Cohen

Voter	Yes	No	Abstaining
Bob Campbell, Board Vice President	X		
David Cohen, Green	X		
Chris Davis, Coventry	X		
Mary Lou Dodson, Springfield	X		
Dave Hofer, Springfield	X		
Jason Jividen, Manchester	X		
Cindy McDonald, Manchester	X		

Laura McGraw, Coventry	X		
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7 Superintendent's Reports and Recommendations

Minutes:

Greg Clark, Tina Saley, and Lisa Tripney provided short updates relative to student recognition, positive behavior programs, Adult Education program enrollment, and COE accreditation.

7.1 Highlights of this past month's activities

The Career Center Students of the Month are:

Aiden Martinez, Senior, Law and Criminal Justice--Coventry

Allen Li, Junior, Fire Academy--Green

Benjamin Walker, Senior, Job Training--Manchester

Andrew Zingery, Junior, Engineering, Robotics & Manufacturing Academy--Springfield

7.2 Resignation and Settlement Agreement

It is recommended that the board approve the resignation, effective June 30, 2022, and settlement agreement of Sherry Koenig, teacher.

Result: Approved

Resolution: 22-068

Motioned: David Cohen

Seconded: Chris Davis

Voter	Yes	No	Abstaining
Bob Campbell, Board Vice President	X		
David Cohen, Green	X		
Chris Davis, Coventry	X		
Mary Lou Dodson, Springfield	X		
Dave Hofer, Springfield	X		
Jason Jividen, Manchester	X		
Cindy McDonald, Manchester	X		
Laura McGraw, Coventry	X		

7.3 Resignations

John Kridler, Custodian/Maintenance, effective 8/31/2022

Matthew Miller, Custodian/Maintenance, effective 9/1/2022

Valarie Randall, Guidance Administrative Assistant, effective 9/16/2022

It is recommended that the board approve the resignations listed above.

Result: Approved

Resolution: 22-069

Motioned: Dave Hofer

Seconded: Jason Jividen

Voter	Yes	No	Abstaining
Bob Campbell, Board Vice President	X		
David Cohen, Green	X		
Chris Davis, Coventry	X		
Mary Lou Dodson, Springfield	X		
Dave Hofer, Springfield	X		
Jason Jividen, Manchester	X		
Cindy McDonald, Manchester	X		
Laura McGraw, Coventry	X		

7.4 Administrative Contract

John Kridler, Director of Buildings and Grounds, 9/1/2022-6/30/2025

It is recommended that the board approve the employment contract listed above.

Result: Approved

Resolution: 22-070

Motioned: Jason Jividen

Seconded: Mary Lou Dodson

Voter	Yes	No	Abstaining
Bob Campbell, Board Vice President	X		
David Cohen, Green	X		
Chris Davis, Coventry	X		
Mary Lou Dodson, Springfield	X		
Dave Hofer, Springfield	X		
Jason Jividen, Manchester	X		
Cindy McDonald, Manchester	X		
Laura McGraw, Coventry	X		

7.5 Employment

Adult Education

Kent Swamy, Part-Time Clinical and Lab Instructor, \$30.00 per hour, not to exceed 28 hours per week, 1000 hours maximum, effective 8/29/2022-6/30/2023 (pending completion of necessary paperwork)

Support Staff (One Year Limited Contract)

Richard Orr, Custodian/Maintenance, Salary Group III, Step 3, 260 days, effective 9/6/2022, with benefits (pending completion of necessary paperwork)

Virginia Scott, Custodian/Maintenance, Salary Group III, Step 3, 260 days, effective 9/12/22, with benefits (pending completion of necessary paperwork)

Consultant

Cheryl Lutton, Consultant for Training, \$200.00 per day, as needed through 6/30/2023

It is recommended that the board approve the employment contracts listed above.

Result: Approved

Resolution: 22-071

Motioned: Dave Hofer

Seconded: Cindy McDonald

Voter	Yes	No	Abstaining
Bob Campbell, Board Vice President	X		
David Cohen, Green	X		

Chris Davis, Coventry	X		
Mary Lou Dodson, Springfield	X		
Dave Hofer, Springfield	X		
Jason Jividen, Manchester	X		
Cindy McDonald, Manchester	X		
Laura McGraw, Coventry	X		

7.6 Supplemental Contract for 2022-2023 School Year

Amber Berry-- CPR Coordinator

It is recommended that the board approve the supplemental contract listed above.

Result: Approved

Resolution: 22-072

Motioned: Cindy McDonald

Seconded: Laura McGraw

Voter	Yes	No	Abstaining
Bob Campbell, Board Vice President	X		
David Cohen, Green	X		
Chris Davis, Coventry	X		
Mary Lou Dodson, Springfield	X		
Dave Hofer, Springfield	X		
Jason Jividen, Manchester	X		
Cindy McDonald, Manchester	X		
Laura McGraw, Coventry	X		

7.7 2022-2023 Substitute List

Charles Parke-- Custodian/Maintenance

Stephen Heppe-- Custodian/Maintenance

It is recommended that the board approve the employees listed above and add them to the 2022-

2023 substitute list.

Result: Approved

Resolution: 22-073

Motioned: David Cohen

Seconded: Jason Jividen

Voter	Yes	No	Abstaining
Bob Campbell, Board Vice President	X		
David Cohen, Green	X		
Chris Davis, Coventry	X		
Mary Lou Dodson, Springfield	X		
Dave Hofer, Springfield	X		
Jason Jividen, Manchester	X		
Cindy McDonald, Manchester	X		
Laura McGraw, Coventry	X		

8 New Business

Minutes:

Mr. Campbell provided some news, related to Lorain County appealing the recent NEXUS pipeline settlement agreement.

9 Board Members--Informal

10 Executive Session

Pursuant to ORC 121.22 preparing for, conducting, or reviewing negotiations with employees regarding their compensation or other terms and conditions of their employment.

Minutes:

IN 6:45 PM / OUT 7:08 PM

Result: Approved

Motioned: Dave Hofer

Seconded: Jason Jividen

Voter	Yes	No	Abstaining
Bob Campbell, Board Vice President	X		
David Cohen, Green	X		
Chris Davis, Coventry	X		
Mary Lou Dodson, Springfield	X		
Dave Hofer, Springfield	X		
Jason Jividen, Manchester	X		
Cindy McDonald, Manchester	X		
Laura McGraw, Coventry	X		

11 Adjournment

Next Meeting
Thursday, October 20, 2022
6:00 p.m.

Minutes:

Meeting adjourned at 7:08 PM.

Result: Approved

Motioned: Mary Lou Dodson

Seconded: Chris Davis

Voter	Yes	No	Abstaining
Bob Campbell, Board Vice President	X		
David Cohen, Green	X		
Chris Davis, Coventry	X		
Mary Lou Dodson, Springfield	X		
Dave Hofer, Springfield	X		
Jason Jividen, Manchester	X		
Cindy McDonald, Manchester	X		
Laura McGraw, Coventry	X		

The Portage Lakes Joint Vocational School District is an equal opportunity educational institution. Employment and educational programs are offered without regard to race, color, religion, national origin, gender, disability, military status, ancestry, age, genetic information or any other legally protected characteristic and provide equal access to the Boy Scouts and other designated youth groups. The district prohibits harassment of individuals in any form. Any alleged act of discrimination or harassment should be referred to Mr. Gregg Clark, Title IX Coordinator, Portage Lakes Career Center, 4401 Shriver Road, Uniontown, OH 44685, phone: 330-896-8200 or email: gclark@plcc.edu.

President

Treasurer