

Mr. Hofer, Board President, called the June 17, 2021, Regular Meeting of the Portage Lakes Career Center Board of Education to order at 6:02 pm.

The Treasurer then called the roll as follows: Mr. Campbell, absent; Mr. Cohen, present; Mrs. Dodson, present; Mr. Fouser, present; Mr. Hercules, absent; Mr. Jividen, present; Mr. Lance, present; Mr. Reed, present; Mr. Hofer, present.

Treasurer's Recommendations

RESOLUTION 21-063

MINUTES

Mr. Reed moved, and Mr. Fouser seconded, to approve the minutes of the regular meeting of May 20, 2021.

Mr. Cohen	YES
Mrs. Dodson	YES
Mr. Fouser	YES
Mr. Jividen	YES
Mr. Lance	YES
Mr. Reed	YES
Mr. Hofer	YES

Resolution Approved

RESOLUTION 21-064

FINANCIAL REPORTS

Mrs. Dodson moved, and Mr. Jividen seconded, to approve the financial reports, check register, bank reconciliation, and comparative financial reports for the month of May 2021 as presented, subject to audit.

Mr. Cohen	YES
Mrs. Dodson	YES
Mr. Fouser	YES
Mr. Jividen	YES
Mr. Lance	YES
Mr. Reed	YES
Mr. Hofer	YES

Resolution Approved

RESOLUTION 21-065

FY21 APPROPRIATIONS

Mr. Cohen moved, and Mr. Lance seconded, to approve the final FY21 appropriations as presented. The legal level of control shall be fund level.

Mr. Cohen	YES
Mrs. Dodson	YES
Mr. Fouser	YES
Mr. Jividen	YES
Mr. Lance	YES
Mr. Reed	YES
Mr. Hofer	YES

Resolution Approved

RESOLUTION 21-066

FY22 APPROPRIATIONS

Mr. Jividen moved, and Mr. Lance seconded, to approve the FY22 temporary appropriations as presented. The legal level of control shall be fund level.

Mr. Cohen	YES
Mrs. Dodson	YES
Mr. Fouser	YES
Mr. Jividen	YES
Mr. Lance	YES

Mr. Reed	YES
Mr. Hofer	YES

Resolution Approved

CERTIFICATE

The Treasurer notified the Board he shall be filing the Certificate of Available Balances with the Summit County Fiscal Office, for the period ended June 30, 2021.

Superintendent's Recommendations

RESOLUTION 21-067
ADULT HANDBOOK

Mr. Cohen moved, seconded by Mr. Reed, to approve the Full-Time Benefits section of the Adult Education Handbook.

Mr. Cohen	YES
Mrs. Dodson	YES
Mr. Fouser	YES
Mr. Jividen	YES
Mr. Lance	YES
Mr. Reed	YES
Mr. Hofer	YES

Resolution Approved

RESOLUTION 21-068
RESIGNATIONS

Mrs. Dodson moved, and Mr. Fouser seconded, to approve the resignations of *Theresa Brugler* (Teacher, effective 6/30/2021) and *Marvie Jacobs* (Teacher, effective 6/30/2021).

Mr. Cohen	YES
Mrs. Dodson	YES
Mr. Fouser	YES
Mr. Jividen	YES
Mr. Lance	YES
Mr. Reed	YES
Mr. Hofer	YES

Resolution Approved

RESOLUTION 21-069
EMPLOYMENT

Mr. Jividen moved, and Mr. Lance seconded, to approve following employment contracts:

Support Staff Contracts

Donna Duffield, Administrative Assistant, Salary Group I, Step 4, 219 days, with benefits, effective 8/2/2021 - 6/30/2022

Michelle Truman, Receptionist, Salary Group IV, Step 4, 200 days with benefits, effective 8/9/2021 - 6/30/2022

Adult Education Contracts (In accordance with the Adult Education Handbook)

Melissa Baumhoer, Practical Nursing Instructor, with benefits, effective 7/1/2021 - 6/30/2022

Felicia Coldsnow, Spa Technician Instructor, with benefits, effective 7/1/2021 - 6/30/2022

Ida Daniels-Liedtke, Enrollment Specialist, with benefits, effective 7/1/2021 - 6/30/2023

Kimberly Robinson, Adult Education Program Manager, with benefits, effective 7/1/2021 - 6/30/2023

Dawn Simpson, Cosmetology Instructor, with benefits, effective 7/1/2021 - 6/30/2022

Linda Wardle, Practical Nursing Instructor, with benefits, effective 7/1/2021 - 6/30/2022

Mr. Cohen	YES
Mrs. Dodson	YES
Mr. Fouser	YES

Mr. Jividen	YES
Mr. Lance	YES
Mr. Reed	YES
Mr. Hofer	YES

Resolution Approved

RESOLUTION 21-070

RECALL

Mr. Reed moved, seconded by Mr. Cohen, to approve the recall of *Ann Fritz* (Teacher) in accordance with the terms of Article VII of the negotiated agreement, and issue a one-year limited contract for the 2021-2022 school year.

Mr. Cohen	YES
Mrs. Dodson	YES
Mr. Fouser	YES
Mr. Jividen	YES
Mr. Lance	YES
Mr. Reed	YES
Mr. Hofer	YES

Resolution Approved

RESOLUTION 21-071

COURSES OF STUDY

Mr. Cohen moved, seconded by Mr. Lance, to approve the following courses of study:

- Arts and Communication* (Visual Design and Imaging)
- Business and Administrative Services* (Cooperative Business Education)
- Construction Technologies* (Building Trades, Electrical Technology, Plumbing & Pipefitting, HVAC)
- Health Science* (Practical Nursing, Medical Technician, Sports Medicine)
- Hospitality and Tourism* (Culinary Arts)
- Human Services* (Cosmetology)
- Information Technology* (Cyber Academy)
- Law and Public Safety* (Fire Academy, Law & Criminal Justice)
- Manufacturing* (Engineering, Robotics & Manufacturing)
- Marketing* (Marketing, Entrepreneurship, Business & Sales)
- Transportation Systems* (Automotive Technology)

Mr. Cohen	YES
Mrs. Dodson	YES
Mr. Fouser	YES
Mr. Jividen	YES
Mr. Lance	YES
Mr. Reed	YES
Mr. Hofer	YES

Resolution Approved

RESOLUTION 21-072

DISPOSAL

Mr. Lance moved, and Mrs. Dodson seconded, to approve the following equipment disposals (sale to Eastland-Fairfield Career Center):

<u>Item Description</u>	<u>PLCC Tag #</u>
Simulator 1-Yoke, Panels, rudder	000579
Simulator 2-Yoke, Panels, rudder	000583
Simulator 3-Yoke, Panels, rudder	000581
Simulator 4-Yoke, Panels, rudder	000580
Simulator 5-Yoke, Panels, rudder	000584
Simulator 6-Yoke, Panels, rudder	000588
Simulator 7-Yoke, Panels, rudder	000585

Simulator 8-Yoke, Panels, rudder	000587
Simulator 9-Yoke, Panels, rudder	007179
Simulator 10-Yoke, Panels, rudder	000591
Simulator 11-Yoke, Panels, rudder	000582
Simulator 12-Yoke, Panels, rudder	000590
Simulator 13-Yoke, Panels, rudder	000586
Simulator 14-Yoke, Panels, rudder	000589
Simulator 15-Yoke, Panels, rudder	007186
Simulator 16-Yoke, Panels, rudder	007185
Simulator 17-Yoke, Panels, rudder	007187
Simulator 18-Yoke, Panels, rudder	007183
Simulator 19-Yoke, Panels, rudder	007190
Simulator 20-Yoke, Panels, rudder	007184
Phantom 3 DJI Drone #1	Serial #FA3A7KACA (Expired)
Phantom 3 DJI Drone #2	Serial #FA3CPXAALR (Expired)

Mr. Cohen	YES
Mrs. Dodson	YES
Mr. Fouser	YES
Mr. Jividen	YES
Mr. Lance	YES
Mr. Reed	YES
Mr. Hofer	YES

Resolution Approved

ADJOURNMENT

Mr. Lance moved that the June 17, 2021 regular meeting of the Portage Lakes Career Center be adjourned at 6:26 p.m. Mr. Jividen seconded the motion.

Mr. Cohen	YES
Mrs. Dodson	YES
Mr. Fouser	YES
Mr. Jividen	YES
Mr. Lance	YES
Mr. Reed	YES
Mr. Hofer	YES

Resolution Approved

President

Treasurer