

Mr. Hofer, Board President, called the May 20, 2021, Regular Meeting of the Portage Lakes Career Center Board of Education to order at 6:00 pm.

The Treasurer then called the roll as follows: Mr. Campbell, present; Mr. Cohen, present; Mrs. Dodson, present; Mr. Fouser, present; Mr. Hercules, absent; Mr. Jividen, absent; Mr. Lance, absent; Mr. Reed, present; Mr. Hofer, present.

Treasurer's Recommendations

RESOLUTION 21-047

MINUTES

Mr. Campbell moved, and Mr. Reed seconded, to approve the minutes of the special meeting of April 22, 2021.

| | |
|--------------|-----|
| Mr. Campbell | YES |
| Mr. Cohen | YES |
| Mrs. Dodson | YES |
| Mr. Fouser | YES |
| Mr. Reed | YES |
| Mr. Hofer | YES |

Resolution Approved

RESOLUTION 21-048

FINANCIAL REPORTS

Mrs. Dodson moved, and Mr. Campbell seconded, to approve the financial reports, check register, bank reconciliation, and comparative financial reports for the month of April 2021 as presented, subject to audit.

| | |
|--------------|-----|
| Mr. Campbell | YES |
| Mr. Cohen | YES |
| Mrs. Dodson | YES |
| Mr. Fouser | YES |
| Mr. Reed | YES |
| Mr. Hofer | YES |

Resolution Approved

RESOLUTION 21-049

FORECAST

Mr. Cohen moved, and Mr. Hofer seconded, to approve the 5-year forecast, and accompanying assumptions. The forecast contains actual financial information for fiscal years 2018-2020, and projected financial information for fiscal years 2021-2025.

| | |
|--------------|-----|
| Mr. Campbell | YES |
| Mr. Cohen | YES |
| Mrs. Dodson | YES |
| Mr. Fouser | YES |
| Mr. Reed | YES |
| Mr. Hofer | YES |

Resolution Approved

RESOLUTION 21-050
INSURANCE PLAN

Mr. Cohen moved, and Mr. Campbell seconded, to approve a contract extension with the Ohio School Plan, in the amount of \$30,141, effective July 1, 2021 – June 30, 2022, for the district’s liability, cyber, pollution, auto, violence, and property insurance.

| | |
|--------------|-----|
| Mr. Campbell | YES |
| Mr. Cohen | YES |
| Mrs. Dodson | YES |
| Mr. Fouser | YES |
| Mr. Reed | YES |
| Mr. Hofer | YES |

Resolution Approved

RESOLUTION 21-051
MCALARNEY BEQUEST

Mr. Reed moved, and Mrs. Dodson seconded, to approve the bequest of the Beverly McAlarney estate in the amount of \$132,999.21. Proceeds shall benefit the Howard Nicol School of Practical Nursing per the last will and testament.

| | |
|--------------|-----|
| Mr. Campbell | YES |
| Mr. Cohen | YES |
| Mrs. Dodson | YES |
| Mr. Fouser | YES |
| Mr. Reed | YES |
| Mr. Hofer | YES |

Resolution Approved

RESOLUTION 21-052
SCHOLARSHIPS

Mr. Cohen moved, and Mr. Campbell seconded, to approve the following scholarship donations:

Todd Pren = \$500 (George Garmin Scholarship)
Mike Morrison = \$500 (George Garmin Scholarship)
Sandra Ferguson = \$500 (Aaron D. Lloyd [Buddy] Scholarship)

| | |
|--------------|-----|
| Mr. Campbell | YES |
| Mr. Cohen | YES |
| Mrs. Dodson | YES |
| Mr. Fouser | YES |
| Mr. Reed | YES |
| Mr. Hofer | YES |

Resolution Approved

Superintendent’s Recommendations

RESOLUTION 21-053
RESIGNATIONS

Mrs. Dodson moved, and Mr. Campbell seconded, to approve the resignations of Kathryn Maj (Classroom Aide, effective 5/31/2021) and Teri Hohan (Administrative Assistant, effective 6/30/2021).

| | |
|--------------|-----|
| Mr. Campbell | YES |
| Mr. Cohen | YES |
| Mrs. Dodson | YES |
| Mr. Fouser | YES |
| Mr. Reed | YES |
| Mr. Hofer | YES |

Resolution Approved

RESOLUTION 21-054
EMPLOYMENT

Mr. Cohen moved, and Mr. Reed seconded, to approve following employment contracts:

High School One-Year Limited Contracts

Harold Britt, Teacher, Bachelor Column, Step 15, with benefits, effective 2021-2022 school year

MaryAnn Morena, Teacher, Bachelor +30, Step 10, with benefits, effective 2021-2022 school year

Exempt Confidential Employee Contract

Teri Hohan, Assistant to the Treasurer I, \$24.00 per hour, not to exceed 960 hours per year, effective 7/1/2021 – 6/30/2022

Support Staff Contracts

Ed Doerr, Custodian/Maintenance – Second 2-year contract, 7/1/2021 – 6/30/2023

Savannah Greenwood, Assistant Treasurer – Third 2-year contract, 7/1/2021 – 6/30/2023

Matthew Miller, Custodian/Maintenance – First 2-year contract, 7/1/2021 – 6/30/2023

High School One-Year Limited Contracts – 2021-2022 School Year

| | | |
|------------------|--------------------|-----------------|
| Ronald Balis | Diane Forrest | Kirk Raymond |
| Courtney Bennett | Rachel Householder | Timothy Shea |
| Evelyn Berger | Michael Kapas | Malinda Stratos |
| Ben Chouinard | John Kastor | |
| Bridget Comes | Kristy McKenzie | |

| | |
|--------------|-----|
| Mr. Campbell | YES |
| Mr. Cohen | YES |
| Mrs. Dodson | YES |
| Mr. Fouser | YES |
| Mr. Reed | YES |
| Mr. Hofer | YES |

Resolution Approved

RESOLUTION 21-055
RETURN FROM LEAVE

Mr. Cohen moved, seconded by Mr. Fouser, to approve the return from leave of absence of Courtney Bennett, Teacher, effective 2021-2022 school year.

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|--------------|-----|
| Mr. Campbell | YES |
| Mr. Cohen | YES |
| Mrs. Dodson | YES |
| Mr. Fouser | YES |
| Mr. Reed | YES |
| Mr. Hofer | YES |

Resolution Approved

RESOLUTION 21-056**NON-RENEWALS**

Mr. Campbell moved, seconded by Mr. Fouser, to approve the following contract non-renewals:

Adult Education Contracts

| Name | Position |
|---------------------|---|
| Jessica Amore | Adult Education Instructor |
| Ron Balis | Auto Tech Instructor |
| Melissa Baumhoer | Practical Nursing Instructor |
| Wendy Bodenschatz | Pharmacology Tutor |
| Laura Campriani | Practical Nursing Part-Time Clinical/Lab Instructor |
| Benedict Chouinard | HVAC Instructor |
| Felicia Coldsnow | Spa Technician Instructor |
| Ida Daniels-Liedtke | Enrollment Specialist |
| Keith Francis | Adult Education Machining & Manufacturing Consultant |
| Kimberly Fulks | Adult Education Instructor |
| Shannon Heaton | Part-Time Phlebotomy/EKG Instructor |
| Treva Heil | Practical Nursing Part-Time Clinical/Lab Instructor |
| Amy Jennings | Adult Education Consultant |
| Mike Kapas | Welding Instructor |
| John Kastor | Part-Time Adult Education CPR/CPR for Healthcare Providers Instructor |
| Mark Kent | Adult Education Instructor |
| Kristy McKenzie | Part-Time Adult Education CPR/CPR for Healthcare Providers Instructor |
| Mary Ann Morena | Practical Nursing Instructor |
| Rick O'Neill | Auto Tech Instructor |
| Charles Parke | Evening Receptionist/Monitor |
| Brenda Rickenbacker | Practical Nursing Part-Time Clinical/Lab Instructor |
| Kimberly Robinson | Adult Education Program Manager |
| Kimberly Robinson | 10 Days Extended Time |
| Dawn Simpson | Cosmetology Instructor |
| Fernando Wanton | Evening Receptionist/Monitor Substitute |
| Linda Wardle | Practical Nursing Instructor |

High School One-Year Limited Contract

Matthew Derksen, Teacher

| | |
|--------------|-----|
| Mr. Campbell | YES |
| Mr. Cohen | YES |
| Mrs. Dodson | YES |
| Mr. Fouser | YES |
| Mr. Reed | YES |
| Mr. Hofer | YES |

Resolution Approved

RESOLUTION 21-057
CONTRACTS

Mr. Reed moved, and Mr. Hofer seconded, to approve the following continuing contracts:

Ilario Cursaro, School Counselor
Alyson Himmelright, School Counselor
Marcie Jacobs, Teacher
Sherry Koenig, Teacher

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|--------------|-----|
| Mr. Campbell | YES |
| Mr. Cohen | YES |
| Mrs. Dodson | YES |
| Mr. Fouser | YES |
| Mr. Reed | YES |
| Mr. Hofer | YES |

Resolution Approved

RESOLUTION 21-058
ADMIN CONTRACTS

Mrs. Dodson moved, and Mr. Campbell seconded, to approve the following administrative contracts:

Michael Kaschak, Principal, 7/1/21-6/30/24
Terrence Rick, Director of Buildings and Grounds, 7/1/21-6/30/24
Lisa Tripney, Assistant Superintendent, 7/1/21-6/30/24

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|--------------|-----|
| Mr. Campbell | YES |
| Mr. Cohen | YES |
| Mrs. Dodson | YES |
| Mr. Fouser | YES |
| Mr. Reed | YES |
| Mr. Hofer | YES |

Resolution Approved

RESOLUTION 21-059
EXTENDED HOURS

Mr. Cohen moved, and Mr. Campbell seconded, to approve the following Adult Education Extended Hours, at their current hourly rate, effective 5/1/2021 – 6/30/2021:

Melissa Baumhoer, Practical Nursing Instructor, 8 hours
MaryAnn Morena, Practical Nursing Instructor, 24 hours
Linda Wardle, practical Nursing Instructor, 8 hours

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|--------------|-----|
| Mr. Campbell | YES |
| Mr. Cohen | YES |
| Mrs. Dodson | YES |
| Mr. Fouser | YES |
| Mr. Reed | YES |
| Mr. Hofer | YES |

Resolution Approved

RESOLUTION 21-060

LPDC STIPENDS

Mr. Reed moved, and Mr. Fouser seconded, to approve \$500 stipends for the 2021-2022 LPDC Committee as follows:

Veronica Baca Bernel
Ilario Cursaro
Dale Dunlevy
Michael Kaschak
Kathleen (Nikki) Weigand

| | |
|--------------|-----|
| Mr. Campbell | YES |
| Mr. Cohen | YES |
| Mrs. Dodson | YES |
| Mr. Fouser | YES |
| Mr. Reed | YES |
| Mr. Hofer | YES |

Resolution Approved

RESOLUTION 21-061

SERVICE CONTRACT

Mr. Fouser moved, seconded by Mr. Cohen, to approve a DTS Services Agreement (063495-DTS-2122) contract with Northeast Ohio Network for Educational Technology for technology support services, effective 7/1/21-6/30/22.

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|--------------|-----|
| Mr. Campbell | YES |
| Mr. Cohen | YES |
| Mrs. Dodson | YES |
| Mr. Fouser | YES |
| Mr. Reed | YES |
| Mr. Hofer | YES |

Resolution Approved

RESOLUTION 21-062

DONATIONS

Mr. Reed moved, seconded by Mr. Fouser, to approve the following equipment donations from Diversified Gas and Oil (Canton, Ohio):

Cisco 2960 Switches
Cisco 29XX Routers
Cisco 3750X Switches

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|--------------|-----|
| Mr. Campbell | YES |
| Mr. Cohen | YES |
| Mrs. Dodson | YES |
| Mr. Fouser | YES |
| Mr. Reed | YES |
| Mr. Hofer | YES |

Resolution Approved

ADJOURNMENT

Mrs. Dodson moved that the May 20, 2021 regular meeting of the Portage Lakes Career Center be adjourned at 6:58 p.m. Mr. Campbell seconded the motion.

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|--------------|-----|
| Mr. Campbell | YES |
| Mr. Cohen | YES |
| Mrs. Dodson | YES |
| Mr. Fouser | YES |
| Mr. Reed | YES |
| Mr. Hofer | YES |

Resolution Approved

President

Treasurer