

PORTAGE LAKES JOINT VOCATIONAL SCHOOL DISTRICT REGULAR MEETING

Board Meeting Minutes
Portage Lakes Career Center
4401 Shriver Rd. Uniontown, OH 44685
Thursday, April 20, 2023
6:00pm

Present: Eric Chojnacki, Green; Dan Fouser, Coventry; Joe Hercules, Manchester; Dave Hofer, Springfield; Jason Jividen, Vice President (Manchester); Laura McGraw, Coventry

Absent: Bob Campbell, President (Green); David Cohen, Green

1 Call to Order

Minutes:

Meeting was called to order at 6:00 p.m.

2 Roll Call

Minutes:

All members present, except for Mr. Campbell and Mr. Cohen. Mrs. Terry previously resigned her PLCC Board appointment, via Springfield Local School District.

3 Pledge of Allegiance

4 Visitor's Comments

Minutes:

Mr. Hofer introduced Mr. Larry Petry, who will be next board member from Springfield.

Mr. Hofer motioned for Mr. Jividen to serve as Treasurer Pro Tem for the April Board meeting.

Motioned: Dave Hofer

Seconded: Eric Chojnacki

Voter	Yes	No	Abstaining
Eric Chojnacki, Green	X		
Dan Fouser, Coventry	X		
Joe Hercules, Manchester	X		
Dave Hofer, Springfield	X		

Jason Jividen, Vice President (Manchester)			X
Laura McGraw, Coventry	X		

5 Treasurer's Reports and Recommendations

5.1 Minutes

Recommend approval of the minutes of the regular meeting of March 16, 2023, as presented.

Result: Approved

Resolution: 23-023

Motioned: Dan Fouser

Seconded: Joe Hercules

Voter	Yes	No	Abstaining
Eric Chojnacki, Green	X		
Dan Fouser, Coventry	X		
Joe Hercules, Manchester	X		
Dave Hofer, Springfield	X		
Jason Jividen, Vice President (Manchester)	X		
Laura McGraw, Coventry	X		

5.2 Financial Reports

Recommend approval of the financial reports, check register, bank reconciliation, quarterly investment report, and comparative financial report for the month of March 2023, as presented, subject to audit.

Result: Approved

Resolution: 23-024

Motioned: Dave Hofer

Seconded: Joe Hercules

Voter	Yes	No	Abstaining
Eric Chojnacki, Green	X		
Dan Fouser, Coventry	X		
Joe Hercules, Manchester	X		
Dave Hofer, Springfield	X		
Jason Jividen, Vice President (Manchester)	X		
Laura McGraw, Coventry	X		

5.3 Donation

Scholarship donations to the Patricia Nichol Vargo Excellence in Nursing Scholarship:

Paul & Ann Vargo \$1,000.00

Douglas & Robin Worthington \$500.00

Recommend approval of the above mentioned donations.

Result: Approved

Resolution: 23-025

Motioned: Laura McGraw

Seconded: Dave Hofer

Voter	Yes	No	Abstaining
Eric Chojnacki, Green	X		
Dan Fouser, Coventry	X		
Joe Hercules, Manchester	X		
Dave Hofer, Springfield	X		
Jason Jividen, Vice President (Manchester)	X		
Laura McGraw, Coventry	X		

6 Superintendent's Reports and Recommendations

6.1 Highlights of this past month's activities

The Career Center Students of the Month are:
Ariella Leon, Junior, Design, Communication & Marketing--Coventry
Mara Smoot, Senior, Cosmetology--Green
Tyler Horst, Junior, Cyber Academy--Manchester
Mackenzie Ferriot, Junior, Welding--Springfield

Minutes:

Mr. Clark introduced Students of the Month.

Mrs. Himmelright introduced Career Tech Honors Diploma Candidates and students spoke.

Mrs. Tripney discussed Adult Education and future changes in FAFSA for which staff will be trained this summer.

6.2 Family Medical Leave

Margaret Johnson, Practical Nursing Coordinator, effective 3/6/2023-5/28/2023

Savannah Greenwood, Assistant Treasurer, effective 6/13/2023-9/5/2023

It is recommended that the board approve the Family Medical Leave listed above.

Result: Approved

Resolution: 23-026

Motioned: Eric Chojnacki

Seconded: Dave Hofer

Voter	Yes	No	Abstaining
Eric Chojnacki, Green	X		
Dan Fouser, Coventry	X		
Joe Hercules, Manchester	X		
Dave Hofer, Springfield	X		
Jason Jividen, Vice President (Manchester)	X		
Laura McGraw, Coventry	X		

6.3 Employment Contracts

Administrative Contracts

Krista Haubert, Marketing and Public Relations Coordinator, 7/1/2023--6/30/2026

Continuing Contracts

Jennifer Bobish, Administrative Assistant to the Superintendent, effective 7/1/2023 (compensation per Administrative & Exempt Salary Schedule)

Savannah Greenwood, Assistant Treasurer, effective 7/1/2023 (compensation per Administrative & Exempt Salary Schedule)

Exempt Confidential Employee Contract

Teri Hohan, Assistant to the Treasurer I, \$25.25 per hour, not to exceed 1200 hours per year, effective 7/1/2023-6/30/2024

It is recommended that the board approve the employment contracts listed above.

Result: Approved

Resolution: 23-027

Motioned: Dave Hofer

Seconded: Dan Fouser

Voter	Yes	No	Abstaining
Eric Chojnacki, Green	X		
Dan Fouser, Coventry	X		
Joe Hercules, Manchester	X		
Dave Hofer, Springfield	X		
Jason Jividen, Vice President (Manchester)	X		
Laura McGraw, Coventry	X		

6.4 Adult Education Supplemental Contract

Melissa Baumhoer, Adult Education Practical Nursing Instructor, \$2,500.00, effective 3/15/2023--6/30/2023

It is recommended that the board approve the supplemental contract listed above.

Result: Approved

Resolution: 23-028

Motioned: Joe Hercules

Seconded: Laura McGraw

Voter	Yes	No	Abstaining
Eric Chojnacki, Green	X		
Dan Fouser, Coventry	X		
Joe Hercules, Manchester	X		
Dave Hofer, Springfield	X		
Jason Jividen, Vice President (Manchester)	X		
Laura McGraw, Coventry	X		

6.5 Purchased Services Contract (NEOnet)

It is recommended that the board approve a DTS Services Agreement (063495-DTS-FY24) contract with Northeast Ohio Network for Educational Technology for technology support services, effective 7/1/2023-6/30/2024.

Result: Approved

Resolution: 23-029

Motioned: Joe Hercules

Seconded: Laura McGraw

Voter	Yes	No	Abstaining
Eric Chojnacki, Green	X		
Dan Fouser, Coventry	X		
Joe Hercules, Manchester	X		
Dave Hofer, Springfield	X		
Jason Jividen, Vice President (Manchester)	X		
Laura McGraw, Coventry	X		

6.6 CTE Facilities Expansion Grant

It is recommended that the board approve the submission of the CTE Facilities Expansion Grant proposal.

Result: Approved

Resolution: 23-030

Motioned: Laura McGraw

Seconded: Dave Hofer

Voter	Yes	No	Abstaining
Eric Chojnacki, Green	X		
Dan Fouser, Coventry	X		
Joe Hercules, Manchester	X		
Dave Hofer, Springfield	X		
Jason Jividen, Vice President (Manchester)	X		
Laura McGraw, Coventry	X		

6.7 Field Trip

Skills USA to Columbus, OH, April 24, 2023 -- April 26, 2023

It is recommended that the board approve the field trip listed above.

Result: Approved

Resolution: 23-031

Motioned: Laura McGraw

Seconded: Dave Hofer

Voter	Yes	No	Abstaining
Eric Chojnacki, Green	X		
Dan Fouser, Coventry	X		
Joe Hercules, Manchester	X		
Dave Hofer, Springfield	X		
Jason Jividen, Vice President (Manchester)	X		
Laura McGraw, Coventry	X		

6.8 Equipment Donations

Meyers Industries-- 10 cases #3 Mil black nitrile protective gloves, estimated value \$1,000.00

Midwest Fabrications-- 600 pounds of stainless steel, 400 pounds of aluminum, and 1200 pounds of mild steel valued at \$2,570.00

It is recommended that the board approve the above donations to be used in the Welding lab and other labs as needed.

Result: Approved

Resolution: 23-032

Motioned: Eric Chojnacki

Seconded: Dan Fouser

Voter	Yes	No	Abstaining
Eric Chojnacki, Green	X		
Dan Fouser, Coventry	X		
Joe Hercules, Manchester	X		
Dave Hofer, Springfield	X		
Jason Jividen, Vice President (Manchester)	X		
Laura McGraw, Coventry	X		

6.9 Board Policy Update (First Reading)

JHG- Reporting Child Abuse and Mandatory Training/Required (Revision)

7 New Business

8 Board Members--Informal

9 Adjournment

Next Meeting
Thursday, May 18, 2023
6:00 p.m.

Minutes:

Meeting was adjourned at 6:42 p.m.

Result: Approved

Motioned: Dan Fouser

Seconded: Laura McGraw

Voter	Yes	No	Abstaining
Eric Chojnacki, Green	X		
Dan Fouser, Coventry	X		
Joe Hercules, Manchester	X		
Dave Hofer, Springfield	X		
Jason Jividen, Vice President (Manchester)	X		
Laura McGraw, Coventry	X		

The Portage Lakes Joint Vocational School District is an equal opportunity educational institution. Employment and educational programs are offered without regard to race, color, religion, national origin, gender, disability, military status, ancestry, age, genetic information or any other legally protected characteristic and provide equal access to the Boy Scouts and other designated youth groups. The district prohibits harassment of individuals in any form. Any alleged act of discrimination or harassment should be referred to Mr. Gregg Clark, Title IX Coordinator, Portage Lakes Career Center, 4401 Shriver Road, Uniontown, OH 44685, phone: 330-896-8200 or email: gclark@plcc.edu.