

# PORTAGE LAKES JOINT VOCATIONAL SCHOOL DISTRICT REGULAR MEETING

**Board Meeting Minutes**  
Portage Lakes Career Center  
4401 Shriver Rd. Uniontown, OH 44685  
Thursday, April 18, 2024  
6:00pm

**Present:** Jason Jividen, President (Manchester); Dave Hofer, Vice President (Springfield); Bob Campbell, Green; David Cohen, Green; Dan Fouser, Coventry; Donnie Furlong, Springfield; Joe Hercules, Manchester; Laura McGraw, Coventry; Richard Sponseller, Manchester

## 1 Call to Order

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**Minutes:**

Meeting called to order at 6:00 PM.

## 2 Roll Call

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**Minutes:**

All members were present.

## 3 Pledge of Allegiance

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## 4 Visitor's Comments

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**Minutes:**

No visitor comments.

## 5 Treasurer's Reports and Recommendations

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### 5.1 Minutes

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Recommend approval of the minutes of the regular meeting of March 21, 2024, as presented.

**Result:** Approved

**Resolution:** 024-031

**Motioned:** Dave Hofer  
**Seconded:** Laura McGraw

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
Bob Campbell, Green			X
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Laura McGraw, Coventry	X		

## 5.2 Financial Reports

Recommend approval of the financial reports, check register, bank reconciliation, quarterly investment report, and comparative financial report for the month of March 2024, as presented, subject to audit.

**Result:** Approved

**Resolution:** 024-032

**Motioned:** Bob Campbell

**Seconded:** Dan Fouser

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
Bob Campbell, Green	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

### 5.3 Fiscal 2024 Appropriations Amendment

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Recommend approval of attached amendments to the Fiscal 2024 Fund-Level Appropriations, as presented.

**Result:** Approved

**Resolution:** 024-033

**Motioned:** Laura McGraw

**Seconded:** Donnie Furlong

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
Bob Campbell, Green	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

### 5.4 Donation

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Scholarship donation to the Patricia Nicol Vargo Excellence in Nursing Scholarship:

Paul and Amy Vargo \$1,000.00

**Recommend approval of the above mentioned donation.**

**Result:** Approved

**Resolution:** 024-034

**Motioned:** Richard Sponseller

**Seconded:** David Cohen

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
Bob Campbell, Green	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

## 6 Superintendent's Reports and Recommendations

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### 6.1 Highlights of this past month's activities

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The Career Center Students of the Month are:  
 Taylor Heflin, Junior, Sports Medicine--Coventry  
 Travis Howell, Junior, Welding--Green  
 Caden Swain, Junior, Electrical--Manchester  
 Tawny Venham, Junior, Culinary Arts--Springfield

### 6.2 Resignation and Separation Agreement

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It is recommended that the board approve the resignation, effective at the close of the business May 30, 2024, and separation agreement of Margaret Johnson, Adult Education Practical Nursing Coordinator.

**Result:** Approved

**Resolution:** 024-035

**Motioned:** Dave Hofer

**Seconded:** Bob Campbell

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
Bob Campbell, Green	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

### 6.3 Employment Contracts

#### Administrative Contracts

*Gregg Clark*, Principal, 7/1/2024-6/30/2027

*Christina Saley*, Assistant Principal, 7/1/2024-6/30/2027

*Lisa Tripney*, Assistant Superintendent, 7/1/2024-6/30/2027

#### Exempt Confidential Employee Contract

*Teri Hohan*, Assistant to the Treasurer I (Payroll), \$30.00 per hour, not to exceed 1360 hours per year, effective 7/1/2024-6/30/2025

#### Support Staff

*Tyler Palmer*, Custodian/Maintenance, Salary Group III, Step 4, with benefits, effective 3/28/2024-6/30/2024

**It is recommended that the board approve the employment contracts listed above.**

**Result:** Approved

**Resolution:** 240-036

**Motioned:** David Cohen

**Seconded:** Donnie Furlong

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
Bob Campbell, Green	X		

David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

## 6.4 GMP Amendment No. 1

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The Superintendent recommends approval of GMP Amendment No. 1 to the CMR Agreement with Shook Construction Co. (the "Shook") for the Capital Improvements Project (the "Project").

**Result:** Approved

**Resolution:** 024-037

**Motioned:** Dave Hofer

**Seconded:** Richard Sponseller

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
Bob Campbell, Green	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

## 7 New Business

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## 8 Board Members--Informal

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## 9 Adjournment

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Next Meeting  
Thursday, May 16, 2024  
6:00 p.m.

**Minutes:**

Meeting adjourned at 6:31 PM.

**Result:** Approved

**Motioned:** Laura McGraw

**Seconded:** Joe Hercules

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
Bob Campbell, Green	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

The Portage Lakes Joint Vocational School District is an equal opportunity educational institution. Employment and educational programs are offered without regard to race, color, religion, national origin, gender, disability, military status, ancestry, age, genetic information or any other legally protected characteristic and provide equal access to the Boy Scouts and other designated youth groups. The district prohibits harassment of individuals in any form. Any alleged act of discrimination or harassment should be referred to Mr. Gregg Clark, Title IX Coordinator, Portage Lakes Career Center, 4401 Shriver Road, Uniontown, OH 44685, phone: 330-896-8200 or email: gclark@plcc.edu.