

PORTAGE LAKES JOINT VOCATIONAL SCHOOL DISTRICT REGULAR MEETING

Board Meeting

Portage Lakes Career Center
4401 Shriver Rd. Uniontown, OH 44685
Thursday, August 15, 2024
6:00pm

1 Call to Order

2 Roll Call

3 Pledge of Allegiance

4 Visitor's Comments

5 Treasurer's Reports and Recommendations

5.1 Minutes

Recommend approval of the minutes of the regular meeting of June 2024, as presented.

5.2 Financial Reports

Recommend approval of the financial reports, check register, bank reconciliation, and comparative financial report for the months of June and July 2024, as presented, subject to audit.

5.3 K-12 Five-Year Forecasting Program Agreement

Recommended approval of a Five-Year Forecasting Agreement contract with K-12 Business Consulting, Inc. for financial forecasting services, effective 7/1/2024-6/30/2025.

5.4 Annual Commercial Paper Reporting Requirement for FY24

Required notification to the Board. Report listing the investments in commercial paper for fiscal 2024. No Board action is needed.

6 Superintendent's Reports and Recommendations

6.1 Highlights of this past month's activities

6.2 Resignation

Ray Owens, Instructor, effective 8/8/2024

It is recommended that the board approve the resignation listed above.

6.3 Employment

Adult Education Contracts (In accordance with the Adult Education Staff Handbook)

Stephanie Baden, Practical Nursing Instructor, 220 days per year, with benefits, effective 7/8/2024-6/30/2025

Marie Collins, Esthetics Instructor, \$30.00 per hour, 800 hours maximum, effective 7/1/2024-6/30/2025, no benefits

Samantha Fickes, Emergency Dispatch Instructor, \$37.50 per hour, 250 hours maximum, effective 7/15/2024-6/30/2025, no benefits

Kelcey Showalter, Administrative Assistant, 240 days per year, with benefits, effective 7/29/2024-6/30/2025

It is recommended that the board approve the employment contracts listed above.

6.4 Supplemental Contract

Michael Mariana, curriculum review, \$40.00 per hour, maximum of 10 hours, effective 7/1/2024-8/1/2024.

It is recommended that the board approve the supplemental contract listed above.

6.5 Revised 2024-2025 Student Handbooks (Adult Education)

It is recommended that the board approve the revised 2024-2025 Adult Education Student Handbooks as presented.

6.6 Adult Education Plans, Guidelines and Procedures

It is recommended that the board approve the Adult Education Plans, Guidelines and Procedures as presented.

6.7 Board Policy Updates (First Reading)

EDEC--Artificial Intelligence (New Policy)

EHC--Cybersecurity (New Policy)

JFCK--Use of Cellphones and Electronic Communications Devices by Students/Required (Revision)

7 New Business

8 Board Members--Informal

9 Executive Session

Pursuant to ORC 121.22 to consider the appointment, employment, or compensation of an employee or official of the school district.

10 Adjournment

Next Meeting
Thursday, September 19, 2024
6:00 p.m.

The Portage Lakes Joint Vocational School District is an equal opportunity educational institution. Employment and educational programs are offered without regard to race, color, religion, national origin, gender, disability, military status, ancestry, age, genetic information or any other legally protected characteristic and provide equal access to the Boy Scouts and other designated youth groups. The district prohibits harassment of individuals in any form. Any alleged act of discrimination or harassment should be referred to Mr. Gregg Clark, Title IX Coordinator, Portage Lakes Career Center, 4401 Shriver Road, Uniontown, OH 44685, phone: 330-896-8200 or email: gclark@plcc.edu.