

# PORTAGE LAKES JOINT VOCATIONAL SCHOOL DISTRICT REGULAR MEETING

## Board Meeting

Portage Lakes Career Center  
4401 Shriver Rd. Uniontown, OH 44685  
Thursday, November 21, 2024  
6:00pm

### 1 Call to Order

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### 2 Roll Call

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### 3 Pledge of Allegiance

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### 4 Visitor's Comments

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### 5 Treasurer's Reports and Recommendations

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#### 5.1 Minutes

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Recommend approval of the minutes of the regular meeting of October 17, 2024, as presented.

#### 5.2 Financial Reports

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Recommend approval of the financial reports, check register, bank reconciliation, and comparative financial report for the month of October 2024, as presented, subject to audit.

### 5.3 Forecast

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Recommend approval of the PLCC Fall 2024 version of the five-year forecast. This forecast includes actual figures for 2022-2024 fiscal years, as well as 2025-2029 projections.

### 5.4 Donation

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Scholarship donation to the Patricia Nicol Vargo Excellence in Nursing Scholarship:  
Paul and Amy Vargo \$1,000.00

**Recommend approval of the above mentioned donation.**

## 6 Superintendent's Reports and Recommendations

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### 6.1 Highlights of this past month's activities

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The Career Center Students of the Month are:  
Jace Keenan, Junior, Welding--Coventry  
Tyler Worth, Senior, Medical Technician--Green  
Yadin Sharp, Senior, Electrical--Manchester  
Madison Burt, Junior, Dental Assisting--Springfield

### 6.2 Resignations

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*Stephanie Baden*, Adult Education Instructor, effective November 15, 2024  
*Benedict Chouinard*, Adult Education Instructor, effective June 30, 2025  
*Daniel Jones*, Custodian/Maintenance, effective October 30, 2024

**It is recommended that the board approve the resignations listed above.**

### 6.3 Supplemental Contract

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*Gary Pepper*, Custodian/Maintenance, up to 9 hours per week, as needed, effective 10/30/2024-6/30/2025

**It is recommended that the board approve the supplemental contract listed above.**

## 6.4 2024-2025 Substitute List

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*Charles Poulsen-- Custodian/Maintenance*

**It is recommended that the board approve the employee listed above and add them to the 2024-2025 substitute list.**

## 6.5 Authorize and Direct OSBA to make Policy Changes

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It is recommended that the board approve a resolution to authorize and direct OSBA to make policy changes in light of HB 33 Legislative changes impacting ODE and SBOE.

## 6.6 Board Policy Updates

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### **Second Reading:**

DAB--General Revenue Fund Cash Balance (New Policy)

### **First Reading Waived:**

ACC-- Political Comments (New Policy/Required)

BDDG-- Minutes (Current Policy/Revision)

DJC-- Bidding Requirements (Current Policy/Revision)

DLC-- Expense Reimbursements (Current Policy/Revision)

DM--Deposit of Public Funds-Cash Collection Points (Current Policy/Revision)

EBBA--First Aid (Current Policy/Revision)

EBCE--Protection for Reporting Safety and Fraud Violations (Current Policy/Revision)

EBCE-R--Protection for Reporting Safety and Fraud Violations-Whistleblowers (Current Policy/Revision)

GCD--Professional Staff Hiring (Current Policy/Revision)

GDC/GDCA/GDD--Support Staff Recruiting/Posting of Vacancies/Hiring (Current Policy/Revision)

IGD--Cocurricular and Extracurricular Activities (Current Policy/Revision)

JED--Student Absences and Excuses (Current Policy/Revision)

JEDC-- Religious Expression Days (New Policy/Required)

JHG--Reporting Child Abuse and Mandatory Training (Current Policy/Revision)

**It is recommended that the board approve the board policy updates listed above.**

## 6.7 Board Policy Update (First Reading)

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EDE--Computer/Online Services-Acceptable Use and Internet Safety (Current Policy/Revision)

## 6.8 Field Trip

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Skills USA to Fall Leadership Conference in Columbus, OH, November 14, 2024 - November 15, 2024

**It is recommended that the board approve the field trip listed above.**

## 7 New Business

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## 8 Board Members--Informal

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## 9 Adjournment

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Next Meeting  
Thursday, December 19, 2024  
6:00 p.m.

The Portage Lakes Joint Vocational School District is an equal opportunity educational institution. Employment and educational programs are offered without regard to race, color, religion, national origin, gender, disability, military status, ancestry, age, genetic information or any other legally protected characteristic and provide equal access to the Boy Scouts and other designated youth groups. The district prohibits harassment of individuals in any form. Any alleged act of discrimination or harassment should be referred to Mr. Gregg Clark, Title IX Coordinator, Portage Lakes Career Center, 4401 Shriver Road, Uniontown, OH 44685, phone: 330-896-8200 or email: gclark@plcc.edu.