

PORTAGE LAKES JOINT VOCATIONAL SCHOOL DISTRICT REGULAR MEETING

Board Meeting

Portage Lakes Career Center
4401 Shriver Rd. Uniontown, OH 44685
Thursday, December 21, 2023
6:00pm

1 Call to Order

2 Roll Call

3 Pledge of Allegiance

4 Visitor's Comments

5 Executive Session

6 Treasurer's Reports and Recommendations

6.1 Minutes

Recommend approval of the minutes of the regular meeting of November 16, 2023, as presented.

6.2 Financial Reports

Recommend approval of the financial reports, check register, bank reconciliation, and comparative financial report for the month of November 2023, as presented, subject to audit.

6.3 2024 Organizational Meeting

Recommend that the Board of Education set the Organizational and Regular Meeting for January 18, 2024.

6.4 Elect President Pro-Tem

Recommend the Board of Education approve Jason Jividen as President Pro-Tem for Portage Lakes Career Center from January 1, 2024 through the election of officers at the 2024 Organizational Meeting.

6.5 Donations

Donation to the George Garman Scholarship:

Todd Pren Family \$500.00

Recommend approval of the above mentioned donation.

6.6 Corrective Action

Recommend the Board of Education approve the Resolution to Correct Practice to Address Audit Deficiencies, as presented.

7 Superintendent's Reports and Recommendations

7.1 Highlights of this past month's activities

7.2 Disability Leave

Approve *Michael Kapas*, Instructor, for STRS Disability Leave of Absence effective 12/1/2023, and terminating 11/30/2028.

7.3 Resignations

Tyler Easter, Custodian/Maintenance, effective 12/22/2023

Roman Schultheis, Adult Education Instructor, effective 12/5/2023

It is recommended that the board approve the resignations listed above.

7.4 Employment

Adult Education

Ederica Andrade, Substitute Evening Coordinator of Safety & Security, \$35.00 per hour, as needed, no benefits, effective 12/11/2023-6/30/2024

Daniel Bickett, Substitute Evening Coordinator of Safety & Security, \$35.00 per hour, as needed, no benefits, effective 12/4/2023-6/30/2024

Victoria Crowl, Part-Time Practical Nursing Clinical/Lab Instructor, \$37.50 per hour, not to exceed 28 hours per week, 750 hours maximum, effective 1/3/2024-6/30/2024

Rose Daniels, Part-Time Practical Nursing Clinical/Lab Instructor, \$37.50 per hour, not to exceed 28 hours per week, 750 hours maximum, effective 12/11/2023-6/30/2024

Lisa Johnson, Part-Time Practical Nursing Clinical/Lab Instructor, \$37.50 per hour, not to exceed 28 hours per week, 750 hours maximum, effective 12/18/2023-6/30/2024

J'Mon Wells, Substitute Evening Coordinator of Safety & Security, \$35.00 per hour, as needed, no benefits, effective 1/3/2024-6/30/2024 (pending completion of necessary paperwork)

High School One-Year Limited Contract

Ederica Andrade, Substitute Daytime Coordinator of Safety & Security, \$280.00 per day, as needed, no benefits, effective 12/11/2023-6/30/2024

Daniel Bickett, Substitute Daytime Coordinator of Safety & Security, \$280.00 per day, as needed, no benefits, effective 12/4/2023-6/30/2024

J'Mon Wells, Substitute Daytime Coordinator of Safety & Security, \$280.00 per day, as needed, no benefits, effective 1/3/2024-6/30/2024 (pending completion of necessary paperwork)

It is recommended that the board approve the employment contracts listed above.

7.5 2024-2025 School Calendar

It is recommended that the board approve the attached calendar for the 2024-2025 school year.

7.6 Board Policy Updates

BBFA- Board Member Conflict of Interest (Revision)

EBCD- Emergency Closings/**Required** (Revision)

EBCD-R- Emergency Closings (Revision)

KGB- Public Conduct on District Property (Revision) **First Reading Waived**

It is recommended that the board approve the board policy updates listed above.

7.7 Emergency Closings Plan (EBCD and EBCD-R Board Policy)

It is recommended that the board approve the attached Emergency Closings Plan for the 2023-2024 school year.

7.8 Authorize OSBA to Review Policies

It is recommended that the board approve a resolution to authorize OSBA to review policies in light of HB 33 Legislative changes impacting ODE and State Board of Education, as presented.

7.9 Festival of Lights

Sponsorships

A1 Background Check \$100.00

ANR Electric \$200.00

The K Company \$200.00

Operative Plasterers & Cement Masons Local Union 109 \$200.00

Redmonds Parts & Supply \$200.00

Donations

Alpha Media 2- Cleveland Cavaliers Tickets

Anonymous \$50 gift card

DCI \$25 gift card

Data Dames 2- \$25.00 gift cards

General Commercial OGIO Backpack

Paragraphics \$50.00 gift card

Sugar Brook Natural Pet Dog and Cat Treat Samples

The Uniform Guy 5- \$25.00 gift cards

Yoders Bulk Foods Hot Chocolate Mix and Sprinkles (valued at \$150.00)

It is recommended that the board approve the Festival of Lights sponsorships and donations listed above

7.10 Equipment Donations

FormFire, LLC-- Computers, power supply, servers and phones
Myers Tire Supply-- 7 Torque wrenches

It is recommended that the board approve the equipment donations listed above to be used in the Cyber Academy and Automotive Technology programs.

8 New Business

9 Board Members--Informal

10 Adjournment

Next Meeting:

Organizational Meeting followed by Regular Meeting
January 2023 TBD
6:00 p.m.

The Portage Lakes Joint Vocational School District is an equal opportunity educational institution. Employment and educational programs are offered without regard to race, color, religion, national origin, gender, disability, military status, ancestry, age, genetic information or any other legally protected characteristic and provide equal access to the Boy Scouts and other designated youth groups. The district prohibits harassment of individuals in any form. Any alleged act of discrimination or harassment should be referred to Mr. Gregg Clark, Title IX Coordinator, Portage Lakes Career Center, 4401 Shriver Road, Uniontown, OH 44685, phone: 330-896-8200 or email: gclark@plcc.edu.