

# PORTAGE LAKES JOINT VOCATIONAL SCHOOL DISTRICT REGULAR MEETING

## Board Meeting

Portage Lakes Career Center  
4401 Shriver Rd. Uniontown, OH 44685  
Thursday, December 19, 2024  
5:30pm

**Present:** Jason Jividen, President (Manchester); Dave Hofer, Vice President (Springfield); Bob Campbell, Green; David Cohen, Green; Dan Fouser, Coventry; Donnie Furlong, Springfield; Joe Hercules, Manchester; Laura McGraw, Coventry; Richard Sponseller, Manchester

### 1 Call to Order

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**Minutes:**

Meeting called to order at 5:30 PM.

### 2 Roll Call

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**Minutes:**

Mr. Campbell was absent. Mrs. McGraw joined the meeting at 5:35 PM.

### 3 Pledge of Allegiance

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### 4 Public Hearing on the FY 2025-2026 Tax Budget

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**Minutes:**

No questions or comments.

### 5 Visitor's Comments

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**Minutes:**

No visitor comments.

## 6 Treasurer's Reports and Recommendations

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### 6.1 Minutes

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Recommend approval of the minutes of the regular meeting of November 21, 2024, as presented.

**Result:** Approved

**Resolution:** 024-104

**Motioned:** Donnie Furlong

**Seconded:** Joe Hercules

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
David Cohen, Green			X
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Richard Sponseller, Manchester	X		

### 6.2 Financial Reports

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Recommend approval of the financial reports, check register, bank reconciliation, and comparative financial report for the month of November 2024, as presented, subject to audit.

**Result:** Approved

**Resolution:** 024-105

**Motioned:** Richard Sponseller

**Seconded:** Dan Fouser

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield			X
Joe Hercules, Manchester	X		

Richard Sponseller, Manchester	X		
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### 6.3 2025 Organizational Meeting

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Recommend that the Board of Education set the Organizational and Regular Meeting for January 16, 2025.

**Result:** Approved

**Resolution:** 024-106

**Motioned:** Jason Jividen

**Seconded:** David Cohen

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Richard Sponseller, Manchester	X		

### 6.4 Elect President Pro-Tem

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Recommend the Board of Education approve Dave Hofer as President Pro-Tem for Portage Lakes Career Center from January 1, 2025 through the election of officers at the 2025 Organizational Meeting.

**Result:** Approved

**Resolution:** 024-107

**Motioned:** Jason Jividen

**Seconded:** Donnie Furlong

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Richard Sponseller, Manchester	X		

## 6.5 Donation

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Scholarship donation to the George Garman Scholarship:

Daniel Pren & Family      \$500.00

**Recommend approval of the above mentioned donation.**

**Result:** Approved

**Resolution:** 024-108

**Motioned:** David Cohen

**Seconded:** Dave Hofer

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Richard Sponseller, Manchester	X		

## 6.6 Approval of the FY 2026 Tax Budget

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It is recommended the board approve the 2026 Tax Budget as presented.

**Result:** Approved

**Resolution:** 024-109

**Motioned:** Dave Hofer  
**Seconded:** Dan Fouser

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Richard Sponseller, Manchester	X		

## 7 Superintendent's Reports and Recommendations

### 7.1 Employment

Elizabeth Cadile, Cosmetology Instructor, \$30.00 per hour, 425 hours maximum, effective 1/2/2025-6/30/2025, no benefits

Jeremy Kostiv, Custodian/Maintenance, Salary Group III, Step 3, with benefits, effective 12/18/2024-6/30/2025

**It is recommended that the board approve the employment contracts listed above.**

**Result:** Approved

**Resolution:** 024-110

**Motioned:** Dave Hofer

**Seconded:** Richard Sponseller

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

## 7.2 2024-2025 Substitute List

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Jeremy Kostiv-- Custodian/Maintenance

**It is recommended that the board approve the employee listed above and add them to the 2024-2025 substitute list.**

**Result:** Approved

**Resolution:** 024-111

**Motioned:** Donnie Furlong

**Seconded:** Joe Hercules

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

## 7.3 2025-2026 School Calendar

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**It is recommended that the board approve the 2025-2026 school calendar as presented.**

**Result:** Approved

**Resolution:** 024-112

**Motioned:** Laura McGraw

**Seconded:** Dave Hofer

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		

Joe Hercules, Manchester	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

## 7.4 Board Policy Update

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EDE--Computer/Online Services-Acceptable Use and Internet Safety (Current Policy/Revision)

**It is recommended that the board approve the policy update listed above.**

**Result:** Approved

**Resolution:** 024-113

**Motioned:** Richard Sponseller

**Seconded:** Dan Fouser

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

## 7.5 Festival of Lights

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### Sponsorships

A1 Background Check	\$100.00
FMD Architects	\$250.00
Ohio Desk	\$100.00
Ohio Gratings, Inc.	\$1,000.00

Paragraphics, Inc.	\$100.00
Plasterers & Cement Masons Local 109	\$200.00
Redmonds Parts & Supply, Inc.	\$250.00
The Uniform Guy	\$200.00

**It is recommended that the board approve the sponsorships listed above.**

**Result:** Approved

**Resolution:** 024-114

**Motioned:** Dave Hofer

**Seconded:** Laura McGraw

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

## 7.6 Equipment Donations

Dr. David Lubinsky, DDS--X-ray related items and N2O masks (Valued at \$450.00) for the Dental Assisting Lab

Midwest Fabrication--Metal Plate 7,200 lbs. (Valued at \$4,536.00) for the Welding Lab

**It is recommended that the board approve the equipment donations listed above.**

**Result:** Approved

**Resolution:** 024-115

**Motioned:** David Cohen

**Seconded:** Joe Hercules

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
David Cohen, Green	X		

Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

## 8 New Business

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## 9 Board Members--Informal

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## 10 Adjournment

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Next Meeting:

Organizational Meeting followed by Regular Meeting

January 16, 2025 6:00PM

**Minutes:**

Meeting adjourned at 5:47 PM

**Result:** Approved

**Resolution:** 024-116

**Motioned:** Joe Hercules

**Seconded:** Donnie Furlong

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

The Portage Lakes Joint Vocational School District is an equal opportunity educational institution. Employment and educational programs are offered without regard to race, color, religion, national origin, gender, disability, military status, ancestry, age, genetic information or any other legally protected characteristic and provide equal access to the Boy Scouts and other designated youth groups. The district prohibits harassment of individuals in any form. Any alleged act of discrimination or harassment should be referred to Mr. Gregg Clark, Title IX Coordinator, Portage Lakes Career Center, 4401 Shriver Road, Uniontown, OH 44685, phone: 330-896-8200 or email: gclark@plcc.edu.