

PORTAGE LAKES JOINT VOCATIONAL SCHOOL DISTRICT REGULAR MEETING

Board Meeting Minutes
Portage Lakes Career Center
4401 Shriver Rd. Uniontown, OH 44685
Thursday, February 15, 2024
6:00pm

Present: Jason Jividen, President (Manchester); Dave Hofer, Vice President (Springfield); Bob Campbell, Green; David Cohen, Green; Dan Fouser, Coventry; Donnie Furlong, Springfield; Joe Hercules, Manchester; Laura McGraw, Coventry; Richard Sponseller, Manchester

1 Call to Order

Minutes:

Meeting called to order at 6:02 PM.

2 Pledge of Allegiance

3 Oath of Office

Minutes:

The Treasurer administered the Oath of Office to Mr. Furlong.

4 Roll Call

Minutes:

All members present.

5 Visitor's Comments

Minutes:

No visitor comments.

6 Treasurer's Reports and Recommendations

6.1 Minutes

Recommend approval of the minutes of the organizational and regular meeting of January 18, 2024, as presented.

Result: Approved

Resolution: 24-013

Motioned: Laura McGraw

Seconded: Dan Fouser

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
Bob Campbell, Green	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

6.2 Financial Reports

Recommend approval of the financial reports, check register, bank reconciliation, and comparative financial report for the month of January 2024 as presented, subject to audit.

Result: Approved

Resolution: 24-014

Motioned: Bob Campbell

Seconded: Dave Hofer

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		

Bob Campbell, Green	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield			X
Joe Hercules, Manchester	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

6.3 Amounts and Rates

Recommend approval of a resolution accepting the Amounts and Rates as determined by the Summit County Budget Commission, and authorizing the necessary tax levies and certifying them to the Summit County Fiscal Office, as presented.

Result: Approved

Resolution: 24-015

Motioned: Dave Hofer

Seconded: Laura McGraw

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
Bob Campbell, Green	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

7 Superintendent's Reports and Recommendations

7.1 Highlights of this past month's activities

The Career Center Students of the Month are:
Adam Grable, Senior, Engineering Processes--Coventry
Peyton Krager, Senior, Building Trades--Green
Skylar Wetzell, Senior, Cosmetology--Manchester
Noah Shackelford, Senior, Plumbing & Pipefitting--Springfield

Minutes:

Mr. Clark presented the students of the month. Mrs. Tripney provided an update related to Adult Education programs. Mrs. Redmond recognized Mr. Hofer's receiving a service award from OSBA, and also discussed upcoming construction.

7.2 Resignations

Amber Berry, Adult Education Instructor, effective 2/2/2024

Daniel Jones, Custodian/Maintenance, effective 2/29/2024

It is recommended that the board approve the resignations listed above.

Result: Approved

Resolution: 24-016

Motioned: David Cohen

Seconded: Joe Hercules

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
Bob Campbell, Green	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

7.3 Employment

Adult Education

Cynthia Kubina, Part-Time Practical Nursing Instructor, \$37.50 per hour, not to exceed 25 hours per week, 400 hours maximum, effective 2/20/2024-6/30/2024 (pending completion of necessary paperwork)

Mark Kubina, Part-Time Practical Nursing Instructor, \$37.50 per hour, not to exceed 25 hours per week, 400 hours maximum, effective 2/20/2024-6/30/2024 (pending completion of necessary paperwork)

High School (One Year Limited Contract)

Brian Bricker, Electrical Technology Instructor, Bachelors Column, Step 12, with benefits, effective 3/4/2024-6/30/2024 (pending completion of necessary paperwork)

Support Staff Contract

Brandie Kresowaty, Student Services Administrative Assistant, Salary Group I, Step 4, with benefits, effective 2/8/2024-6/30/2024

It is recommended that the board approve the employment contracts listed above.

Result: Approved

Resolution: 24-017

Motioned: Dave Hofer

Seconded: Dan Fouser

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
Bob Campbell, Green	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

7.4 Adult Education Tuition

2024-2025

Cosmetology (1500 hours) \$17,995

Hair Design (1000 hours) \$13,495

Esthetician (600 hours) \$9,495

Nail Technician (200 hours) \$2,995
 HVAC, Welding, Dental Assisting (600 hours) \$8,995
 CDL Plus (600 hours) \$10,995
 Emergency Dispatch (96 hours) \$1,750
 Drone Pilot (60 hours) \$1,250
 CNC Mill Operations, CNC Lathe Operations (48 hours) \$1,000
 Practical Nursing (1120 hours) \$18,495
 Phlebotomy Technician (138 hours) \$2,500

Alumni of PLCC's four partner districts, as well as veterans, and immediate family members of PLCC staff, can apply for a one-time \$1,000 scholarship toward full-time program enrollment or a one-time \$250 scholarship toward part-time enrollment.

It is recommended that the board approve the 2024-2025 Adult Education tuition rates listed above.

Result: Approved

Resolution: 24-018

Motioned: Bob Campbell

Seconded: Laura McGraw

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
Bob Campbell, Green	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

7.5 Equipment Donations

Anonymous-- Steel and stainless steel boxes, 8" Schedule 80 pipe, and steel plate (Estimated value \$200.00)

Ohio Gratings-- Grating and 3/8 plate and treads (Estimated value \$5,500.00)

It is recommended that the board approve the donations listed above to be used in the Welding program.

Result: Approved

Resolution: 24-019

Motioned: Joe Hercules

Seconded: Dave Hofer

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
Bob Campbell, Green	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

8 New Business

9 Board Members--Informal

10 Executive Session

Pursuant to ORC 121.22 to consider the appointment, employment, or compensation of an employee or official of the school district.

Minutes:

In - 6:27 PM

Out - 6:51 PM

Result: Approved

Motioned: Laura McGraw

Seconded: Richard Sponseller

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		

Bob Campbell, Green	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

11 Adjournment

Next Meeting
Thursday, March 21, 2024
6:00 p.m.

Minutes:

Meeting adjourned 6.52 PM

Result: Approved

Motioned: Laura McGraw

Seconded: David Cohen

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
Bob Campbell, Green	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

The Portage Lakes Joint Vocational School District is an equal opportunity educational institution. Employment and educational programs are offered without regard to race, color, religion, national origin, gender, disability, military status, ancestry, age, genetic information or any other legally protected characteristic and provide equal access to the Boy Scouts and other designated youth groups. The district prohibits harassment of individuals in any form. Any alleged act of discrimination or harassment should be referred to Mr. Gregg Clark, Title IX Coordinator, Portage Lakes Career Center, 4401 Shriver Road, Uniontown, OH 44685, phone: 330-896-8200 or email: gclark@plcc.edu.