

# PORTAGE LAKES JOINT VOCATIONAL SCHOOL DISTRICT REGULAR MEETING

**Board Meeting Minutes**  
Portage Lakes Career Center  
4401 Shriver Rd. Uniontown, OH 44685  
Thursday, May 16, 2024  
6:00pm

**Present:** Jason Jividen, President (Manchester); Dave Hofer, Vice President (Springfield); David Cohen, Green; Dan Fouser, Coventry; Donnie Furlong, Springfield; Joe Hercules, Manchester; Laura McGraw, Coventry; Richard Sponseller, Manchester

**Absent:** Bob Campbell, Green

## 1 Call to Order

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**Minutes:**

Meeting called to order at 6:01 PM.

## 2 Roll Call

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**Minutes:**

All members were present except for Mr. Campbell.

## 3 Pledge of Allegiance

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## 4 Visitor's Comments

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**Minutes:**

There were no visitor comments.

## 5 Treasurer's Reports and Recommendations

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### 5.1 Minutes

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Recommend approval of the minutes of the regular meeting of April 18, 2024, as presented.

**Result:** Approved

**Resolution:** 024-038

**Motioned:** Jason Jividen

**Seconded:** Joe Hercules

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

## 5.2 Financial Reports

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Recommend approval of the financial reports, check register, bank reconciliation, and comparative financial report for the month of April, 2024, as presented, subject to audit.

**Result:** Approved

**Resolution:** 024-039

**Motioned:** Joe Hercules

**Seconded:** Dan Fouser

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

### 5.3 Five Year Forecast

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Recommend approval of the amended PLCC Spring 2024 version of the five-year forecast and notes. This forecast includes actual figures for 2021-2023 fiscal years, as well as 2024-2028 projections.

**Result:** Approved

**Resolution:** 024-040

**Motioned:** David Cohen

**Seconded:** Joe Hercules

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

### 5.4 DVP Scholarship Fund

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Recommend approval of the contribution from Slates Financial Services to the DVP Scholarship Fund in the amount of \$25,430.31

**Result:** Approved

**Motioned:** Laura McGraw

**Seconded:** Donnie Furlong

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

## 5.5 Donations

Donations to the George Garman Scholarship Fund:

Donald and Holly Garman \$500.00

Jean Owens \$500.00

Donation to the Aaron D. (Buddy) Lloyd Scholarship Fund:

Sandra Ferguson \$500.00

**Recommended approval of the above mentioned donations.**

**Result:** Approved

**Motioned:** Richard Sponseller

**Seconded:** Joe Hercules

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

## 6 Superintendent's Reports and Recommendations

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### 6.1 Highlights of this past month's activities

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The Career Center Students of the Month are:  
Rachel Thomas, Junior, Medical Technician--Coventry  
Trey Upton, Junior, Cyber Academy--Green  
Emily DiSanto, Junior, Engineering Processes--Manchester  
Mason Braswell, Junior, Law & Criminal Justice--Springfield

**Minutes:**

Gregg Clark presented a lineman training video via drone footage and presented the Students of the Month. Lisa Tripney provided a brief update about the DVP Scholarship Fund, FAFSA, and Adult Education enrollment. Kim Redmond provided an update related to the construction project.

### 6.2 2024-2025 Adult Education Staff Handbook

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2024-2025 Adult Education Staff Handbook

**It is recommended that the board approve the 2024-2025 Adult Education Staff Handbook as presented.**

**Result:** Approved

**Resolution:** 042-043

**Motioned:** Dave Hofer

**Seconded:** Richard Sponseller

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

## 6.3 Non-Renewals

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### Adult Education Contracts

Ron Balis, Part-Time Automotive Technology Instructor  
 Arika Brenize, Part-Time Emergency Dispatch Instructor  
 Victoria Crowl, Part-Time Practical Nursing Instructor  
 Rose Daniels, Part-Time Practical Nursing Instructor  
 Kim Fulks, Part-Time Esthetics Instructor  
 Zach Hamilton, Part-Time Welding Instructor  
 Lisa Johnson, Part-Time Practical Nursing Instructor  
 Cynthia Kubina, Part-Time Practical Nursing Instructor  
 Mark Kubina, Part-Time Practical Nursing Instructor

### High School One-Year Limited Contracts

Marissa Hoover, Instructor  
 Pauline Bennett, Instructor

### High School Supplemental Contracts

Nursing Services  
 Prom/Dance Advisor  
 Skills USA Advisor

**It is recommended that the board approve the non-renewals of the contracts listed above.**

**Result:** Approved

**Resolution:** 024-044

**Motioned:** Donnie Furlong

**Seconded:** Laura McGraw

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

## 6.4 Employment

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Adult Education Contracts (In accordance with the Adult Education Staff Handbook

Daniel Allais, Evening Coordinator of Safety & Security, \$38.00 per hour, 750 hours maximum, effective 7/1/2024-6/30/2025, no benefits

Ederica Andrade, Evening Coordinator of Safety & Security, \$35.00 per hour, as needed, effective 7/1/2024-6/30/2025, no benefits

Melissa Baumhoer, Practical Nursing Instructor, 200 days per year, with benefits, effective 7/1/2024-6/30/2025

Pauline Bennett, Phlebotomy Technician Instructor, 184 days per year, with benefits, effective 7/1/2024-6/30/2025

Edgar Beverage, Evening Coordinator of Safety & Security, \$35.00 per hour, as needed, effective 7/1/2024-6/30/2025, no benefits

Daniel Bickett, Evening Coordinator of Safety & Security, \$35.00 per hour, as needed, effective 7/1/2024-6/30/2025, no benefits

Polly Brogan, Part-Time Practical Nursing Clinical/Lab Instructor, \$37.50 per hour, not to exceed 28 hours per week, 1000 hours maximum, effective 7/1/2024-6/30/2025, no benefits

Aphdin Cadile, Evening Nail Tech Instructor, \$30.00 per hour, 850 hours maximum, effective 7/1/2024-6/30/2025

Laura Campriani, Part-Time Practical Nursing Clinical/Lab Instructor, \$37.50 per hour, not to exceed 28 hours per week, 1000 hours maximum, effective 7/1/2024-6/30/2025, no benefits

Benedict Chouinard, Part-Time HVAC Instructor, \$37.50 per hour, 400 hours maximum, effective 7/1/2024-6/30/2025, no benefits

Felicia Coldsnow, Cosmetology Department Instructor, 200 days per year, with benefits, effective 7/1/2024-6/30/2025

Angela Harper, Hair Design Instructor, \$30.00 per hour, not to exceed 28 hours per week, 1250 hours maximum, effective 7/1/2024-6/30/2025, no benefits

Cynthia Humbert, Practical Nursing Clerical Assistant, \$15.00 per hour, not to exceed 20 hours per week, effective 7/1/2024-6/30/2025, no benefits

Marsha Keim, Practical Nursing Instructor, 210 days per year, with benefits, effective 7/1/2024-6/30/2025

Michael Mariana, Welding Instructor and Consultant, \$37.50 per hour, 200 hours maximum, effective 7/1/2024-6/30/2025, no benefits

Laura McVay, Administrative Assistant, First 2 year contract, 7/1/2024-6/30/2026

Ray Owens, Part-Time HVAC Instructor, \$37.50 per hour, 400 hours maximum, effective 7/1/2024-6/30/2025, no benefits

Charles Parke, Evening Receptionist/Monitor, \$17.50 per hour, 750 hours maximum, effective 7/1/2024-6/30/2025, no benefits

Charles Saler, Substitute Evening Coordinator of Safety & Security, \$40.00 per hour, 200 hours maximum, effective 7/1/2024-6/30/2025, no benefits

Dawn Simpson, Cosmetology Department Instructor, 215 days per year, with benefits, effective 7/1/2024-6/30/2025

Dawn Simpson, Cosmetology Consultant, \$30.00 per hour, 200 hours maximum, effective 7/1/2024-6/30/2025, no benefits

Kent Swarny, Part-Time Practical Nursing Clinical/Lab Instructor, \$37.50 per hour, not to exceed 28 hours per week, 1000 hours maximum, effective 7/1/2024-6/30/2025, no benefits

Jerry Syme, Welding Instructor, \$37.50 per hour, 750 hours maximum, effective 7/1/2024-6/30/2025, no benefits

Support Staff Contracts

Rebecca Beaver, Front of House (Classroom Aide)-- First 2 year contract, 7/1/2024-6/30/2026

Brandie Kresowaty, Student Services Administrative Assistant-- First 2 year contract, 7/1/2024-6/30/2026

Eric McCown, Custodian/Maintenance-- First 2 year contract, 7/1/2024-6/30/2026

*Sarah Murphy*, Administrative Assistant-- Second 2 year contract, 7/1/2024-6/30/2026

Tyler Palmer, Custodian/Maintenance-- First 2 year contract, 7/1/2024-6/30/2026

Gary Pepper, Custodian/Maintenance-- First 2 year contract, 7/1/2024-6/30/2026

Michelle Truman, Administrative Assistant-- Second 2 year contract, 7/1/2024-6/30/2026

High School (One-Year Limited Contract)

Daniel Allais, Substitute Daytime Coordinator of Safety & Security, \$300.00 per day, as needed, effective 7/1/2024-6/30/2025, no benefits

Ederica Andrade, Substitute Daytime Coordinator of Safety & Security, \$280.00 per day, as needed, effective 7/1/2024-6/30/2025, no benefits

Edgar Beverage, Substitute Daytime Coordinator of Safety & Security, \$280.00 per day, as needed, effective 7/1/2024-6/30/2025, no benefits

Daniel Bickett, Substitute Daytime Coordinator of Safety & Security, \$280.00 per day, as needed, effective 7/1/2024-6/30/2025, no benefits

High School One-Year Limited Contracts-- 2024-2025 School Year

- Ron Balis
- Jaime Bowser
- Brian Bricker
- Harold Britt
- Shaan Colyer
- Diane Forrest
- Ann Fritz
- Rachel Householder
- Jenna Lewis
- Michael Mariana
- Mary Ann Morena
- Maureen Paczak
- Daniel Pernod
- Jessica Russell
- Timothy Shea
- Jason Toth

**It is recommended that the board approve the employment contracts listed above.**

**Result:** Approved

**Resolution:** 024-045

**Motioned:** David Cohen

**Seconded:** Dave Hofer

Voter	Yes	No	Abstaining
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Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

## 6.5 Continuing Contracts

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Evelyn Berger, Cosmetology Instructor

Amy Eibel, Design, Communication & Marketing Instructor

Jason Magda, Intervention Specialist

**It is recommended that the board approve the continuing contracts listed above.**

**Result:** Approved

**Motioned:** Laura McGraw

**Seconded:** Donnie Furlong

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

## 6.6 Supplemental Contracts

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### LPCD Stipends for 2024-2025 SchoolYear

Gregg Clark \$500

Amy Eibel \$500

Adam Irwin \$500

Jessica Russell \$500

Christina Saley \$500

**It is recommended that the board approve the supplemental contracts listed above.**

**Result:** Approved

**Resolution:** 024-047

**Motioned:** Dan Fouser

**Seconded:** Joe Hercules

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

## 6.7 Purchased Services Contract (NEOnet)

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It is recommended that the board approve a DTS Services Agreement (063495-DTS-2425) contract with Northeast Ohio Network for Educational Technology for technology support services, effective 7/1/2024-6/30/2025.

**Result:** Approved

**Resolution:** 024-048

**Motioned:** Dan Fouser

**Seconded:** Richard Sponseller

Voter	Yes	No	Abstaining
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Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

## 7 New Business

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## 8 Board Members--Informal

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## 9 Executive Session

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Pursuant to ORC 121.22 to consider the appointment, employment, or compensation of an employee or official of the school district. No action will be taken.

**Minutes:**

IN - 6:43 PM

OUT - 7:46 PM

**Result:** Approved

**Motioned:** Laura McGraw

**Seconded:** Joe Hercules

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		

Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

## 10 Adjournment

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Next Meeting  
 Thursday, June 20, 2024  
 6:00 p.m.

**Minutes:**

Meeting adjourned at 7:47 PM.

**Result:** Approved

**Motioned:** Joe Hercules

**Seconded:** Donnie Furlong

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

The Portage Lakes Joint Vocational School District is an equal opportunity educational institution. Employment and educational programs are offered without regard to race, color, religion, national origin, gender, disability, military status, ancestry, age, genetic information or any other legally protected characteristic and provide equal access to the Boy Scouts and other designated youth groups. The district prohibits harassment of individuals in any form. Any alleged act of discrimination or harassment should be referred to Mr. Gregg Clark, Title IX Coordinator, Portage Lakes Career Center, 4401 Shriver Road, Uniontown, OH 44685, phone: 330-896-8200 or email: gclark@plcc.edu.