

PORTAGE LAKES JOINT VOCATIONAL SCHOOL DISTRICT REGULAR MEETING

Board Meeting Minutes
Portage Lakes Career Center
4401 Shriver Rd. Uniontown, OH 44685
Thursday, November 21, 2024
6:00pm

Present: Jason Jividen, President (Manchester); Dave Hofer, Vice President (Springfield); Bob Campbell, Green; Dan Fouser, Coventry; Donnie Furlong, Springfield; Joe Hercules, Manchester; Laura McGraw, Coventry; Richard Sponseller, Manchester

Absent: David Cohen, Green

1 Call to Order

Minutes:

Meeting Called to order at 6:01 PM.

2 Roll Call

Minutes:

Mr. Cohen was absent.

3 Pledge of Allegiance

4 Visitor's Comments

Minutes:

No Visitor's Comments

5 Treasurer's Reports and Recommendations

5.1 Minutes

Recommend approval of the minutes of the regular meeting of October 17, 2024, as presented.

Result: Approved

Resolution: 024-093

Motioned: Donnie Furlong

Seconded: Dan Fouser

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
Bob Campbell, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

5.2 Financial Reports

Recommend approval of the financial reports, check register, bank reconciliation, and comparative financial report for the month of October 2024, as presented, subject to audit.

Result: Approved

Resolution: 024-094

Motioned: Bob Campbell

Seconded: Dave Hofer

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
Bob Campbell, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Laura McGraw, Coventry	X		

Richard Sponseller, Manchester	X		
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5.3 Forecast

Recommend approval of the PLCC Fall 2024 version of the five-year forecast. This forecast includes actual figures for 2022-2024 fiscal years, as well as 2025-2029 projections.

Result: Approved

Resolution: 024-095

Motioned: Dave Hofer

Seconded: Richard Sponseller

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
Bob Campbell, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

5.4 Donation

Scholarship donation to the Patricia Nicol Vargo Excellence in Nursing Scholarship:

Paul and Amy Vargo \$1,000.00

Recommend approval of the above mentioned donation.

Result: Approved

Resolution: 024-096

Motioned: Bob Campbell

Seconded: Joe Hercules

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
Bob Campbell, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

6 Superintendent's Reports and Recommendations

6.1 Highlights of this past month's activities

The Career Center Students of the Month are:
Jace Keenan, Junior, Welding--Coventry
Tyler Worth, Senior, Medical Technician--Green
Yadin Sharp, Senior, Electrical--Manchester
Madison Burt, Junior, Dental Assisting--Springfield

Minutes:

Mr. Clark introduced students of the month and acknowledged the students for their enthusiasm during the 8th and 10th grade visits.

Mrs. Tripney commented on the success of the Advisory Committee Meeting. Over 100 members of the community participated. She provided statistics regarding Adult Education retention and acknowledged the Adult Education staff on their commitment to their programs and students as written by students who have graduated from our programs. Career Fairs will take place in March for our adult students.

Mrs. Redmond encouraged board members to walk around and engage with families visiting for Career Exploration Night.

6.2 Resignations

Stephanie Baden, Adult Education Instructor, effective November 15, 2024

Benedict Chouinard, Adult Education Instructor, effective June 30, 2025

Daniel Jones, Custodian/Maintenance, effective October 30, 2024

It is recommended that the board approve the resignations listed above.

Result: Approved

Resolution: 024-097

Motioned: Bob Campbell

Seconded: Donnie Furlong

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
Bob Campbell, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

6.3 Supplemental Contract

Gary Pepper, Custodian/Maintenance, up to 9 hours per week, as needed, effective 10/30/2024-6/30/2025

It is recommended that the board approve the supplemental contract listed above.

Result: Approved

Resolution: 024-098

Motioned: Joe Hercules

Seconded: Richard Sponseller

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
Bob Campbell, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Laura McGraw, Coventry	X		

Richard Sponseller, Manchester	X		
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6.4 2024-2025 Substitute List

Charles Poulsen-- Custodian/Maintenance

It is recommended that the board approve the employee listed above and add them to the 2024-2025 substitute list.

Result: Approved

Resolution: 024-099

Motioned: Jason Jividen

Seconded: Donnie Furlong

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
Bob Campbell, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

6.5 Authorize and Direct OSBA to make Policy Changes

It is recommended that the board approve a resolution to authorize and direct OSBA to make policy changes in light of HB 33 Legislative changes impacting ODE and SBOE.

Result: Approved

Resolution: 024-100

Motioned: Dave Hofer

Seconded: Bob Campbell

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		

Bob Campbell, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

6.6 Board Policy Updates

Second Reading:

DAB--General Revenue Fund Cash Balance (New Policy)

First Reading Waived:

ACC-- Political Comments (New Policy/Required)

BDDG-- Minutes (Current Policy/Revision)

DJC-- Bidding Requirements (Current Policy/Revision)

DLC-- Expense Reimbursements (Current Policy/Revision)

DM--Deposit of Public Funds-Cash Collection Points (Current Policy/Revision)

EBBA--First Aid (Current Policy/Revision)

EBCE--Protection for Reporting Safety and Fraud Violations (Current Policy/Revision)

EBCE-R--Protection for Reporting Safety and Fraud Violations-Whistleblowers (Current Policy/Revision)

GCD--Professional Staff Hiring (Current Policy/Revision)

GDC/GDCA/GDD--Support Staff Recruiting/Posting of Vacancies/Hiring (Current Policy/Revision)

IGD--Cocurricular and Extracurricular Activities (Current Policy/Revision)

JED--Student Absences and Excuses (Current Policy/Revision)

JEDC-- Religious Expression Days (New Policy/Required)

JHG--Reporting Child Abuse and Mandatory Training (Current Policy/Revision)

It is recommended that the board approve the board policy updates listed above.

Result: Approved

Resolution: 024-101

Motioned: Laura McGraw

Seconded: Dan Fouser

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		

Bob Campbell, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

6.7 Board Policy Update (First Reading)

EDE--Computer/Online Services-Acceptable Use and Internet Safety (Current Policy/Revision)

6.8 Field Trip

Skills USA to Fall Leadership Conference in Columbus, OH, November 14, 2024 - November 15, 2024.

It is recommended that the board approve the field trip listed above.

Result: Approved

Resolution: 024-102

Motioned: Bob Campbell

Seconded: Richard Sponseller

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
Bob Campbell, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

7 New Business

8 Board Members--Informal

9 Adjournment

Next Meeting
Thursday, December 19, 2024
6:00 p.m.

Minutes:

Meeting adjourned at 6:29 PM>

Result: Approved

Resolution: 024-103

Motioned: Laura McGraw

Seconded: Joe Hercules

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
Bob Campbell, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

The Portage Lakes Joint Vocational School District is an equal opportunity educational institution. Employment and educational programs are offered without regard to race, color, religion, national origin, gender, disability, military status, ancestry, age, genetic information or any other legally protected characteristic and provide equal access to the Boy Scouts and other designated youth groups. The district prohibits harassment of individuals in any form. Any alleged act of discrimination or harassment should be referred to Mr. Gregg Clark, Title IX Coordinator, Portage Lakes Career Center, 4401 Shriver Road, Uniontown, OH 44685, phone: 330-896-8200 or email: gclark@plcc.edu.