

# PORTAGE LAKES JOINT VOCATIONAL SCHOOL DISTRICT REGULAR MEETING

**Board Meeting Minutes**  
Portage Lakes Career Center  
4401 Shriver Rd. Uniontown, OH 44685  
Thursday, October 17, 2024  
6:00pm

**Present:** Jason Jividen, President (Manchester); Dave Hofer, Vice President (Springfield); Bob Campbell, Green; David Cohen, Green; Dan Fouser, Coventry; Donnie Furlong, Springfield; Joe Hercules, Manchester; Laura McGraw, Coventry; Richard Sponseller, Manchester

## 1 Call to Order

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**Minutes:**

Meeting called to order at 6:00 PM.

## 2 Roll Call

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**Minutes:**

All members were present.

## 3 Pledge of Allegiance

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## 4 Visitor's Comments

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**Minutes:**

No visitor comments.

## 5 Treasurer's Reports and Recommendations

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### 5.1 Minutes

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Recommend approval of the minutes of the regular meeting of September 19, 2024, as presented.

**Result:** Approved

**Resolution:** 024-085

**Motioned:** Bob Campbell

**Seconded:** Donnie Furlong

Voter	Yes	No	Abstaining
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Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
Bob Campbell, Green	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

## 5.2 Financial Reports

Recommend approval of the financial reports, quarterly investment report, check register, bank reconciliation, and comparative financial report for the month of September 2024, as presented, subject to audit.

**Result:** Approved

**Resolution:** 024-086

**Motioned:** Dave Hofer

**Seconded:** Bob Campbell

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
Bob Campbell, Green	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

## 6 Superintendent's Reports and Recommendations

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### Minutes:

Mr. Clark introduced students of the month.

Mrs. Tripney notified the Board of the November 5th Annual Advisory Committee Meeting and provided statistics regarding Adult Education retention for the 2024-2025 school year.

Mrs. Redmond provided statistics from the City of Green Workforce Development meeting and recognized the work of Mrs. Haubert.

Mrs. Haubert provided an overview of her role as the Marketing and Public Relations Coordinator for PLCC.

### 6.1 Highlights of this past month's activities

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The Career Center Students of the Month are:  
Justyce Hayes, Senior, Medical Technician--Coventry  
Nathan Berlyoung, Senior, Electrical Technology--Green  
Isabella Prendergast, Senior, Cosmetology--Manchester  
Shiny Yang, Junior, Medical Technician--Springfield

### 6.2 Resignation

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Gary Pepper, Full-Time Custodian/Maintenance, effective 9/27/2024

It is recommended that the board approve the resignation listed above.

**Result:** Approved

**Resolution:** 024-087

**Motioned:** David Cohen

**Seconded:** Donnie Furlong

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
Bob Campbell, Green	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

### 6.3 Employment

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Support Staff

Daniel Jones, Custodian/Maintenance, Salary Group III, Step 4, with benefits, effective 10/1/2024-6/30/2025

Gary Pepper, Part-Time Custodian/Maintenance, Salary Group III, Step 5, effective 9/25/2024-6/30/2026, no benefits

**It is recommended that the board approve the employment contracts listed above.**

**Result:** Approved

**Resolution:** 024-088

**Motioned:** Dave Hofer

**Seconded:** Dan Fouser

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
Bob Campbell, Green	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

#### 6.4 Supplemental Contract

Rebecca Beaver, Restaurant Operations, \$150.00 per day, as needed, effective 9/30/2024-5/30/2025

**It is recommended that the board approve the supplemental contract listed above.**

**Result:** Approved

**Resolution:** 024-089

**Motioned:** Bob Campbell

**Seconded:** Laura McGraw

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
Bob Campbell, Green	X		
David Cohen, Green	X		

Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

## 6.5 Board Policy Updates (First Reading)

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DAB--General Revenue Fund Cash Balance (New Policy)  
 Recommended Policy Updates (for compliance with HB 33 changes)

## 6.6 Donation

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Klaben Auto Stores (Kent)-- 2 Rear differential/axle assemblies with a total value of \$7,000.00  
**It is recommended that the board approve the donation listed above.**

**Result:** Approved

**Resolution:** 024-090

**Motioned:** Donnie Furlong

**Seconded:** Richard Sponseller

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
Bob Campbell, Green	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

## 7 Board Recommendations

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It is recommended that the board approve a five-year contract for Kim Redmond, Superintendent, effective

August 1, 2024 - July 31, 2029, per the contract as presented.

**Result:** Approved

**Resolution:** 024-091

**Motioned:** Dave Hofer

**Seconded:** Laura McGraw

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
Bob Campbell, Green	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

## 8 New Business

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## 9 Board Members--Informal

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## 10 Adjournment

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Next Meeting  
Thursday, November 21, 2024  
6:00 p.m.

**Minutes:**

Meeting adjourned at 6:42 PM.

**Result:** Approved

**Resolution:** 024-092

**Motioned:** Laura McGraw  
**Seconded:** Bob Campbell

Voter	Yes	No	Abstaining
Jason Jividen, President (Manchester)	X		
Dave Hofer, Vice President (Springfield)	X		
Bob Campbell, Green	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Joe Hercules, Manchester	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

The Portage Lakes Joint Vocational School District is an equal opportunity educational institution. Employment and educational programs are offered without regard to race, color, religion, national origin, gender, disability, military status, ancestry, age, genetic information or any other legally protected characteristic and provide equal access to the Boy Scouts and other designated youth groups. The district prohibits harassment of individuals in any form. Any alleged act of discrimination or harassment should be referred to Mr. Gregg Clark, Title IX Coordinator, Portage Lakes Career Center, 4401 Shriver Road, Uniontown, OH 44685, phone: 330-896-8200 or email: gclark@plcc.edu.