

PORTAGE LAKES JOINT VOCATIONAL SCHOOL DISTRICT REGULAR MEETING

Board Meeting Minutes
Portage Lakes Career Center
4401 Shriver Rd. Uniontown, OH 44685
Thursday, October 19, 2023
6:00pm

Present: Bob Campbell, President (Green); Eric Chojnacki, Green; David Cohen, Green; Joe Hercules, Manchester; Dave Hofer, Springfield; Jason Jividen, Vice President (Manchester); Laura McGraw, Coventry; Larry Petry, Springfield

Absent: Dan Fouser, Coventry

1 Call to Order

Minutes:

Meeting called to order at 6:02 PM.

2 Roll Call

Minutes:

All members were present, except for Mr. Fouser.

3 Pledge of Allegiance

4 Visitor's Comments

Minutes:

No visitor comments.

5 Treasurer's Reports and Recommendations

5.1 Minutes

Recommend approval of the minutes of the regular meeting of September 21, 2023, as presented.

Result: Approved

Resolution: 23-083

Motioned: Jason Jividen

Seconded: Dave Hofer

Voter	Yes	No	Abstaining
Bob Campbell, President (Green)	X		
Eric Chojnacki, Green	X		
David Cohen, Green	X		
Joe Hercules, Manchester	X		
Dave Hofer, Springfield	X		
Jason Jividen, Vice President (Manchester)	X		
Laura McGraw, Coventry	X		
Larry Petry, Springfield	X		

5.2 Financial Reports

Recommend approval of the financial reports, check register, bank reconciliation, quarterly investment report and comparative financial report for the month of September 2023, as presented, subject to audit.

Result: Approved

Resolution: 23-084

Motioned: Eric Chojnacki

Seconded: Laura McGraw

Voter	Yes	No	Abstaining
Bob Campbell, President (Green)	X		
Eric Chojnacki, Green	X		
David Cohen, Green	X		
Joe Hercules, Manchester	X		
Dave Hofer, Springfield	X		
Jason Jividen, Vice President (Manchester)	X		
Laura McGraw, Coventry	X		

Larry Petry, Springfield	X		
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6 Superintendent's Reports and Recommendations

6.1 Highlights of this past month's activities

The Career Center August/September Students of the Month are:

Abbas Dokan, Junior, Plumbing & Pipefitting--Coventry
 A'leigha Walker, Junior, Fire Academy--Green
 Ethan Barton, Senior, Automotive--Manchester
 Geoffrey Bucksar, Senior, Building Trades--Springfield

Minutes:

Gregg Clark provided updates related to the start of the school year, as well as students of the month, Tina Saley provided a recap of the PBIS program at the High School.

Lisa Triply provided an update related to adult education enrollment, as well as potential future programs centered on health care and rapid credentials.

6.2 Resignation

Pauline Bennett, Adult Education Instructor, effective 11/27/2023

It is recommended that the board approve the resignation listed above.

Result: Approved

Resolution: 23-085

Motioned: David Cohen

Seconded: Jason Jividen

Voter	Yes	No	Abstaining
Bob Campbell, President (Green)	X		
Eric Chojnacki, Green	X		
David Cohen, Green	X		
Joe Hercules, Manchester	X		
Dave Hofer, Springfield	X		
Jason Jividen, Vice President (Manchester)	X		
Laura McGraw, Coventry	X		

Larry Petry, Springfield	X		
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6.3 Employment

Adult Education

Gerald Syme, Welding Instructor, \$37.50 per hour, 750 hours maximum, effective 9/25/2023-6/30/2024, no benefits

Consulting Services

Jaime Bowser, Dental Assisting consultant, \$2,000.00, effective 10/1/2023-6/30/2024

High School (One Year Limited Contract)

Pauline Bennett, Phlebotomy Instructor, Bachelor Column, Step 11, with benefits, effective 11/28/2023-6/30/2024

It is recommended that the board approve the employment contracts listed above.

Result: Approved

Resolution: 23-086

Motioned: Dave Hofer

Seconded: Joe Hercules

Voter	Yes	No	Abstaining
Bob Campbell, President (Green)	X		
Eric Chojnacki, Green	X		
David Cohen, Green	X		
Joe Hercules, Manchester	X		
Dave Hofer, Springfield	X		
Jason Jividen, Vice President (Manchester)	X		
Laura McGraw, Coventry	X		
Larry Petry, Springfield	X		

6.4 2023-2024 Substitute List

Daniel Jones-- Custodian/Maintenance

It is recommended that the board approve the employee listed above and add them to the 2023-2024 substitute list.

Result: Approved

Resolution: 23-087

Motioned: Larry Petry

Seconded: Eric Chojnacki

Voter	Yes	No	Abstaining
Bob Campbell, President (Green)	X		
Eric Chojnacki, Green	X		
David Cohen, Green	X		
Joe Hercules, Manchester	X		
Dave Hofer, Springfield	X		
Jason Jividen, Vice President (Manchester)	X		
Laura McGraw, Coventry	X		
Larry Petry, Springfield	X		

6.5 Appointment of Referee

Recommend approval of a resolution to acknowledge appointment of a referee and authorize payment of referee and court reporter, as presented.

Result: Approved

Resolution: 23-088

Motioned: Dave Hofer

Seconded: Laura McGraw

Voter	Yes	No	Abstaining
Bob Campbell, President (Green)	X		
Eric Chojnacki, Green	X		
David Cohen, Green	X		
Joe Hercules, Manchester	X		
Dave Hofer, Springfield	X		

Jason Jividen, Vice President (Manchester)	X		
Laura McGraw, Coventry	X		
Larry Petry, Springfield	X		

6.6 Board Policies (First Reading Waived)

- DJB--Petty Cash Accounts (Required/Revision)
- DM--Deposit of Public Funds (Cash Collection Points) (Revision)
- GBCC--Staff Dress and Grooming (Revision)
- GBG--Staff Participation in Political Activities (Required/Revision)
- GBI--Staff Gifts and Solicitation (Revision)
- GCPD--Suspension and Termination of Professional Staff Members (Revision)
- IIA--Instructional Materials/Required (Revision)
- JECBC--Admission of Students From Non-chartered or Home Schooling (Revision)
- JEDA--Truancy (Required/Revision)
- JED-R--Student Absences and Excuses (Revision)
- JHCD--Administering Medicines to Students (Required/Revision)
- JN--Student Fees, Fines and Charges (Required/Revision)
- KI--Public Solicitation in the Schools (Revision)
- KJA--Distribution of Materials in the Schools (Revision)

It is recommended that the board approve the board policy updates listed above.

Result: Approved

Resolution: 23-089

Motioned: Dave Hofer

Seconded: Jason Jividen

Voter	Yes	No	Abstaining
Bob Campbell, President (Green)	X		
Eric Chojnacki, Green	X		
David Cohen, Green	X		
Joe Hercules, Manchester	X		
Dave Hofer, Springfield	X		
Jason Jividen, Vice President (Manchester)	X		
Laura McGraw, Coventry	X		
Larry Petry, Springfield	X		

6.7 Equipment Donation

Tractor Supply Company (Lakemore Plaza)-- Saw blades, drill bits, sanding pads, chain hammer locks, and metal parts (approximate value \$1000.00)

It is recommended that the board approve the equipment donation listed above to be used in the Welding Lab.

Result: Approved

Resolution: 23-090

Motioned: Eric Chojnacki

Seconded: Jason Jividen

Voter	Yes	No	Abstaining
Bob Campbell, President (Green)	X		
Eric Chojnacki, Green	X		
David Cohen, Green	X		
Joe Hercules, Manchester	X		
Dave Hofer, Springfield	X		
Jason Jividen, Vice President (Manchester)	X		
Laura McGraw, Coventry	X		
Larry Petry, Springfield	X		

7 New Business

8 Board Members--Informal

9 Adjournment

Next Meeting
Thursday, November 16, 2023
6:00 p.m.

Minutes:

Meeting adjourned at 6:51 PM.

Result: Approved

Motioned: Laura McGraw

Seconded: Jason Jividen

Voter	Yes	No	Abstaining
Bob Campbell, President (Green)	X		
Eric Chojnacki, Green	X		
David Cohen, Green	X		
Joe Hercules, Manchester	X		
Dave Hofer, Springfield	X		
Jason Jividen, Vice President (Manchester)	X		
Laura McGraw, Coventry	X		
Larry Petry, Springfield	X		

The Portage Lakes Joint Vocational School District is an equal opportunity educational institution. Employment and educational programs are offered without regard to race, color, religion, national origin, gender, disability, military status, ancestry, age, genetic information or any other legally protected characteristic and provide equal access to the Boy Scouts and other designated youth groups. The district prohibits harassment of individuals in any form. Any alleged act of discrimination or harassment should be referred to Mr. Gregg Clark, Title IX Coordinator, Portage Lakes Career Center, 4401 Shriver Road, Uniontown, OH 44685, phone: 330-896-8200 or email: gclark@plcc.edu.