

PORTAGE LAKES JOINT VOCATIONAL SCHOOL DISTRICT REGULAR MEETING

Board Meeting Minutes
Portage Lakes Career Center
4401 Shriver Rd. Uniontown, OH 44685
Thursday, October 16, 2025
6:00pm

Present: Eric Chojnacki, Green; David Cohen, Green; Dan Fouser, Coventry; Donnie Furlong, Springfield; Dave Hofer, (Springfield); Jason Jividen, Manchester; Parker Mason, Springfield; Laura McGraw, Coventry; Richard Sponseller, Manchester

1 Call to Order

Minutes:

Meeting called to order at 6:05 PM.

2 Roll Call

Eric Chojnacki
Dave Cohen
Dan Fouser
Donnie Furlong
Dave Hofer
Jason Jividen
Parker Mason
Laura McGraw
Richard Sponseller

Minutes:

Mr. Jividen and Mr. Mason were absent at roll call. All other members were present.

3 Pledge of Allegiance

4 Visitor's Comments

4.1 Auditor of State Award Presentation

Welcome Tina Ludwig, Auditor of State's Northeast Regional Liaison

Minutes:

Tina Ludwig presented Ms. Johnson, who was the Interim Treasurer, with the Auditor of State Award for the 2025 fiscal year. Mrs. Young, Treasurer, accepted the award on Ms. Johnson's behalf.

5 Treasurer's Reports and Recommendations

Motioned: Dan Fouser

Seconded: Donnie Furlong

5.1 Minutes

It is recommend that the board approve the minutes of the regular meeting of September 18, 2025, as presented.

Result: Approved

Resolution: 25-122

Motioned: Dan Fouser

Seconded: Donnie Furlong

Voter	Yes	No	Abstained
Eric Chojnacki, Green	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Dave Hofer, (Springfield)	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

5.2 Financial Reports

It is recommend that the board approve the financial reports, check register, bank reconciliation, and comparative financial report for the month of September 2025, as presented, subject to audit.

Result: Approved

Resolution: 25-123

Motioned: Eric Chojnacki

Seconded: Donnie Furlong

Voter	Yes	No	Abstained
Eric Chojnacki, Green	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		

Voter	Yes	No	Abstained
Donnie Furlong, Springfield	X		
Dave Hofer, (Springfield)	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

6 Superintendent's Reports and Recommendations

Minutes:

Mr. Jividen and Mr. Mason joined the meeting at 6:12 PM and 6:14 PM, respectively.

Mrs. Tripney acknowledged Mr. Hofer for receiving the "STAR Award for Aptitude" and former Superintendent, Mrs. Redmond for receiving the Northeast Region "Friend of Education" awards presented by OSBA. Her update included reminders that the Neon Lime and PLCC Salons are now open, Advisory Committee, 8th and 10th grade visits will be in November, 10 senior students are now out on placement, and Digital Media Technology will be a new program introduced for the 2026-2027 school year. Her adult education update included the current enrollment of 187 students. The PLCC LPN program has a partnership with The University of Akron School of Nursing.

Nurse Keim and Nurse Keller provided a demonstration of Baby Tory and an overview of Mom Noelle, both high fidelity clinical simulators, which are used in the obstetrics and pediatric curriculum for the LPN coursework.

Mrs. Tripney will be participating in a podcast on October 31st focusing on Driving Workforce Readiness in partnership with Ohio Technical Centers.

The Board enjoyed the premier of the new PLCC marketing video.

6.1 Highlights of this past month's activities

The Career Center Students of the Month are:
 Destiny Broda, Junior, Dental Assisting--Coventry
 Quinten Williams, Senior, Manuweld--Green
 Matthew Paljich, Senior, Welding--Manchester
 Chase Thompson, Senior, Welding--Springfield

Minutes:

Mr. Clark recognized students of the month and provided the board with an update on the field trips the students have taken.

6.2 Field Trip

Skills USA Officers to State Leadership Conference in Columbus, OH, November 20, 2025 - November 21, 2025.

It is recommended that the board approve the field trip listed above.

Result: Approved

Resolution: 25-124

Motioned: Laura McGraw

Seconded: Richard Sponseller

Voter	Yes	No	Abstained
Eric Chojnacki, Green	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Dave Hofer, (Springfield)	X		
Jason Jividen, Manchester	X		
Parker Mason, Springfield	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

6.3 Board Policy Updates

- BF- Board Policy Development and Adoption (Revision)
- CCA- Organizational Chart (Revision)
- DBD- Budget Planning (Required/Revision)
- DE- Revenues from Tax Sources (Required/Revision)
- DJC- Bidding Requirements (Revision)
- DLC- Expense Reimbursement (Required/Revision)
- EBC- Emergency Management and Safety Plans (Required/Revision)
- EEAC- School Bus Safety Program (Revision)
- EEACC-R (ALSO JFCC-R)- Student Conduct on District Managed Transportation (Revision)
- EEACD- Drug Testing for Motor Van Drivers and District Personnel Required to Hold a Commercial Driver's License (Required/Revision)
- EEACD-R-2 Drug Testing for Motor Van Drivers (New)
- EHA- District Records Commission, Records Retention and Disposal (Required/Revision)
- EHC- Cybersecurity (Revision from OSBA)
- FD (ALSO KBE)- Tax Issues (Revision)
- GBQ- Criminal Records Check (Required/Revision)
- GCI- Professional Staff Assignments and Transfers (Revision)
- IKA- Grading Systems (Required/Revision)
- IKE- Promotion and Retention of Students (Required/Revision)
- IND/INDA- School Ceremonies and Observances/Patriotic Exercises (Required/Revision)

JED- Student Absences and Excuses (Required/Revision)
 JEDA- Truancy (Required/Revision)
 JEDC- Religious Expression Days (Required/Revision)
 JEFB- Released Time for Religious Instruction (Required/Revision)
 JFCK- Use of Cellphones and Electronic Communications Devices by Students (Required/Revision)
 JHG- Reporting Child Abuse and Mandatory Training (Required/Revision)
 KBA- Public's Right to Know (Required/Revision)
 CCA--Organizational Chart (Revision)
 EEACD-R-2--Drug Testing for Motor Van Drivers (New)

EHC-R--Cybersecurity (Administrative Guidelines)--RESCIND

It is recommended that the board approve the board policy changes listed above.

Result: Approved

Resolution: 25-125

Motioned: Jason Jividen

Seconded: Donnie Furlong

Voter	Yes	No	Abstained
Eric Chojnacki, Green	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Dave Hofer, (Springfield)	X		
Jason Jividen, Manchester	X		
Parker Mason, Springfield	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

7 New Business

8 Board Members--Informal

9 Adjournment

Next Meeting
Thursday, November 20, 2025
6:00 p.m.

Minutes:

Meeting adjourned at 7:15 PM.

Result: Approved

Resolution: 25-126

Motioned: Laura McGraw

Seconded: Jason Jividen

Voter	Yes	No	Abstained
Eric Chojnacki, Green	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Dave Hofer, (Springfield)	X		
Jason Jividen, Manchester	X		
Parker Mason, Springfield	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

Portage Lakes Career Center (PLCC) is committed to equal opportunity for all governed by the protections of Title IX, IDEA, Title VI (Civil Rights), Title VII (Civil Rights) and the Americans with Disabilities Act (ADA). The district prohibits harassment of individuals in any form. Any alleged act of discrimination or harassment should be referred to Mr. Gregg Clark, Title IX Coordinator, Portage Lakes Career Center, 4401 Shriver Road, Uniontown, OH 44685, phone: 330-896-8200 or email: gclark@plcc.edu.