

PORTAGE LAKES JOINT VOCATIONAL SCHOOL DISTRICT REGULAR MEETING

Board Meeting

Portage Lakes Career Center
4401 Shriver Rd. Uniontown, OH 44685

Thursday, August 17, 2023

6:00pm

Revised

1 Call to Order

2 Roll Call

3 Pledge of Allegiance

4 Visitor's Comments

5 Executive Session

Pursuant to ORC 121.22 to consider the dismissal of a public employee.

6 Treasurer's Reports and Recommendations

6.1 Minutes

Recommend approval of the minutes of the regular meeting of June 15, 2023, as presented.

6.2 Financial Reports

Recommend approval of the financial reports, check register, bank reconciliation, quarterly investment report, and comparative financial report for the months of June and July 2023, as presented, subject to audit.

6.3 Payment

Recommend approval of a payment of \$34,748.42 to Stark State College for 2022-2023 Fire Academy Staffing, per the guidelines contained in the previously-approved MOU.

7 Superintendent's Reports and Recommendations

7.1 Highlights of this past month's activities

7.2 Retirement

Gerald Patton, Teacher, retirement effective 5/24/2024

It is recommended that the board approve the retirement listed above.

7.3 Resignations

Elizabeth Cadile, Adult Education Evening Nail Tech Instructor, effective 7/7/2023

Keith Francis, Adult Education Manufacturing Technologies Instructor and Consultant, effective 7/27/23

Jenna Lewis, Front of House, effective 8/5/2023

Sarah Murphy, Receptionist, effective 7/30/2023

Gerald Syme, Adult Education Welding Instructor, effective 7/10/2023

It is recommended that the board approve the resignations listed above.

7.4 Employment

Adult Education

Aphdin Cadile, Evening Nail Tech Instructor, \$30.00 per hour, 600 hours maximum, effective 7/1/2023-6/30/2024, no benefits (pending completion of necessary paperwork)

Benedict Chouinard, HVAC Instructor, \$37.50 per hour, 400 hours maximum, effective 7/1/2023-6/30/2024, no benefits

Zachary Hamilton, Welding Instructor, \$37.50 per hour, 750 hours maximum, effective 7/1/2023-6/30/2024, no benefits

Angela Harper, Cosmetology Instructor, \$30.00 per hour, 120 hours maximum, effective 7/1/2023-6/30/2024, no benefits (pending completion of necessary paperwork)

Cynthia Humbert, Adult Education Practical Nursing Clerical Assistant, \$15.00 per hour, not to exceed 20 hours per week, effective 7/1/2023-6/30/2024, no benefits

Ray Owens, HVAC Instructor, \$37.50 per hour, 400 hours maximum, effective 7/1/2023-6/30/2024, no benefits

Support Staff

Rebecca Beaver, Front of House (Classroom Aide), Salary Group IV, Step 4, 179 days, effective 8/21/2023-6/30/2024, with benefits (pending completion of necessary paperwork)

Matthew McAviney, Custodian/Maintenance, Salary Group III, Step 1, 260 days, effective 7/1/2023-6/30/2024, with benefits

Sarah Murphy, High School Administrative Assistant, Salary Group I, Step 2, 219 days, effective 8/1/2023-6/30/2024, with benefits

High School (One-Year Limited Contract)

Marissa Hoover, Social Studies Instructor, Bachelors Column, Step 0, with benefits, effective 2023-2024 school year

Jenna Lewis, Culinary Arts Instructor, Bachelors Column, Step 6, with benefits, effective 2023-2024 school year

It is recommended that the board approve the employment contracts listed above.

7.5 Adult Education Part Time LPN Compensation

It is recommended that the board approve the compensation for Part-Time LPN instructors at \$37.50 per hour.

7.6 Adult Education Plans, Guidelines, and Procedures

It is recommended that the board approve the Adult Education Plans, Guidelines and Procedures as presented.

7.7 Design-Build Services Procurement

Recommend approval of a resolution ratifying action taken to contract with Shook Construction Co. to serve as design builder on the Capital Improvements Project based on the existence of an emergency.

7.8 Urgent Necessity Declaration - Tiered Classroom

Recommend approval of a resolution to declare an urgent necessity, waive competitive bidding, and ratify an agreement with Beaver Constructors, Inc. for construction of tiered classrooms.

7.9 Board Policies

BDDG- Minutes (Revision)- First Reading

EHA- Data and Records Retention/Required (Revision)- First Reading

IGCH (also LEC)- College Credit Plus/Required (Revision)- First Reading

JED- Student Absences and Excuses/Required (Revision)- First Reading

KJ-R- Advertising in the Schools (Second Reading for Approval)

It is recommended that the board approve the board policy update KJ-R as listed above.

8 New Business

9 Board Members--Informal

10 Adjournment

Next Meeting

Thursday, September 21, 2023

6:00 p.m.

The Portage Lakes Joint Vocational School District is an equal opportunity educational institution. Employment and educational programs are offered without regard to race, color, religion, national origin, gender, disability, military status, ancestry, age, genetic information or any other legally protected characteristic and provide equal access to the Boy Scouts and other designated youth groups. The district prohibits harassment of individuals in any form. Any alleged act of discrimination or harassment should be referred to Mr. Gregg Clark, Title IX Coordinator, Portage Lakes Career Center, 4401 Shriver Road, Uniontown, OH 44685, phone: 330-896-8200 or email: gclark@plcc.edu.