

# PORTAGE LAKES JOINT VOCATIONAL SCHOOL DISTRICT REGULAR MEETING

## Board Meeting

Portage Lakes Career Center  
4401 Shriver Rd. Uniontown, OH 44685

Thursday, September 21, 2023

6:00pm

**\*\*Revised\*\***

### 1 Call to Order

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### 2 Roll Call

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### 3 Pledge of Allegiance

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### 4 Visitor's Comments

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### 5 Treasurer's Reports and Recommendations

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#### 5.1 Minutes

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Recommend approval of the minutes of the regular meeting of August 17, 2023, as presented.

#### 5.2 Financial Reports

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Recommend approval of the financial reports, check register, bank reconciliation, and comparative financial report for the month of August 2023, as presented, subject to audit.

#### 5.3 Fiscal 2024 Appropriations

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Recommend approval of the Fiscal 2024 Permanent Appropriations, as presented. Legal level of control shall be the fund-level.

## 6 Superintendent's Reports and Recommendations

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### 6.1 Employment

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#### Administrative/Exempt Contract

*Lillian Johnson*, Assistant Treasurer, 260 day contract, benefits per Administrative & Exempt Salary Schedule, effective 10/16/2023-6/30/2025

#### Adult Education

*Arika Brenize*, Emergency Dispatch Instructor, \$30.00 per hour, 600 hours maximum, effective 8/21/2023-6/30/2024, no benefits

*Polly Brogan*, Part-Time Practical Nursing Clinical/Lab Instructor, \$37.50 per hour, not to exceed 28 hours per week, 1000 hours maximum, effective 8/28/2023-6/30/2024, no benefits

*Laura Campriani*, Part-Time Practical Nursing Clinical/Lab Instructor, \$37.50 per hour, not to exceed 28 hours per week, 500 hours maximum, effective 8/21/2023-6/30/2024, no benefits

**It is recommended that the board approve the employment contracts listed above.**

### 6.2 Resignation

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*Savannah Greenwood*, Assistant Treasurer, effective 9/29/2023

**It is recommended that the board approve the resignation listed above.**

### 6.3 Board Policy Updates

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BDDG- Minutes (Revision)

EHA- Data and Records Retention/**Required** (Revision)

IGCH (also LEC)- College Credit Plus/**Required** (Revision)

JED- Student Absences and Excuses/**Required** (Revision)

**It is recommended that the board approve the board policy updates listed above.**

## 6.4 Equipment Donation

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Ethan Partain- Four 17" Mazda Wheels with Tires (Estimated Value \$100.00)

**It is recommended that the board approve the donation listed above to be used in the Automotive Lab.**

## 7 New Business

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## 8 Board Members--Informal

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## 9 Adjournment

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Next Meeting  
Thursday, October 19, 2023  
6:00 p.m.

The Portage Lakes Joint Vocational School District is an equal opportunity educational institution. Employment and educational programs are offered without regard to race, color, religion, national origin, gender, disability, military status, ancestry, age, genetic information or any other legally protected characteristic and provide equal access to the Boy Scouts and other designated youth groups. The district prohibits harassment of individuals in any form. Any alleged act of discrimination or harassment should be referred to Mr. Gregg Clark, Title IX Coordinator, Portage Lakes Career Center, 4401 Shriver Road, Uniontown, OH 44685, phone: 330-896-8200 or email: [gclark@plcc.edu](mailto:gclark@plcc.edu).