

PORTAGE LAKES JOINT VOCATIONAL SCHOOL DISTRICT REGULAR MEETING

Board Meeting Minutes
Portage Lakes Career Center
4401 Shriver Rd. Uniontown, OH 44685
Thursday, September 18, 2025
6:00pm

Present: Eric Chojnacki, Green; David Cohen, Green; Dan Fouser, Coventry; Donnie Furlong, Springfield; Dave Hofer, (Springfield); Jason Jividen, Manchester; Parker Mason, Springfield; Laura McGraw, Coventry; Richard Sponseller, Manchester

1 Call to Order

Minutes:

Meeting called to order at 6:01 PM.

2 Treasurer Pro Tempore

The Board President appoints Lillian Johnson to serve as the Treasurer Pro Tempore during this meeting.

3 Roll Call

Eric Chojnacki
Dave Cohen
Dan Fouser
Donnie Furlong
Dave Hofer
Jason Jividen
Parker Mason
Laura McGraw
Richard Sponseller

Minutes:

All members present.

4 Pledge of Allegiance

5 Visitor's Comments

Minutes:

There were no visitor comments.

6 Treasurer's Reports and Recommendations

6.1 Minutes

It is recommended that the board approve the minutes of the regular meeting of August 14, 2025, as presented.

Result: Approved

Resolution: 25-112

Motioned: Donnie Furlong

Seconded: Jason Jividen

Voter	Yes	No	Abstained
Eric Chojnacki, Green	X		
David Cohen, Green	X		
Dan Fouser, Coventry			X
Donnie Furlong, Springfield	X		
Dave Hofer, (Springfield)	X		
Jason Jividen, Manchester	X		
Parker Mason, Springfield	X		
Laura McGraw, Coventry	X		

6.2 Financial Reports

It is recommend that the board approve the financial reports, check register, bank reconciliation, and comparative financial report for the month of August 2025, as presented, subject to audit.

Result: Approved

Resolution: 25-113

Motioned: Eric Chojnacki

Seconded: Parker Mason

Voter	Yes	No	Abstained
Eric Chojnacki, Green	X		
David Cohen, Green			X
Dan Fouser, Coventry			X
Donnie Furlong, Springfield	X		

Dave Hofer, (Springfield)	X		
Jason Jividen, Manchester	X		
Parker Mason, Springfield	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

6.3 FY 2026 Permanent Appropriations

It is recommend that the board approve the Permanent Appropriations for Fiscal Year 2026, as presented. The legal level of control shall be fund-level.

Result: Approved

Resolution: 25-114

Motioned: Richard Sponseller

Seconded: Donnie Furlong

Voter	Yes	No	Abstained
Eric Chojnacki, Green	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Dave Hofer, (Springfield)	X		
Jason Jividen, Manchester	X		
Parker Mason, Springfield	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

6.4 Forecast

It is recommend that the board approve the PLCC Fall 2025 version of the five-year forecast. This forecast includes actual figures for 2023-2025 fiscal years, as well as 2026-2030 projections.

Result: Approved

Resolution: 25-115

Motioned: Jason Jividen

Seconded: David Cohen

Voter	Yes	No	Abstained
Eric Chojnacki, Green	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Dave Hofer, (Springfield)	X		
Jason Jividen, Manchester	X		
Parker Mason, Springfield	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

7 Superintendent's Reports and Recommendations

Minutes:

Brian Bricker gave a brief demonstration of the Automation and Electronics program.

7.1 Highlights of this past month's activities

The Career Center Students of the Month are:

Sam King, Junior, Culinary--Coventry
Ty Carlson, Senior, Building Trades--Green
Ayden Meade, Senior, Manuweld--Manchester
Jaden Bracken, Senior, HVAC--Springfield

Minutes:

Mr. Clark presented students of the month.

7.2 Employment

Adult Education

Shaan Colyer, HVAC Consultant, \$37.50 per hour, 50 hours maximum, effective 10/1/2025-6/30/2026, no benefits

Dawn Tindell, Part-Time Practical Nursing Clinical/Lab Instructor, \$40.00 per hour, not to exceed 28 hours per week, 1000 hours maximum, effective 9/8/2025-6/30/2026, no benefits

Amended Contract

Laura Campriani, Part-Time Practical Nursing Clinical/Lab Instructor, \$40.00 per hour, not to exceed 20 hours per week, as needed, effective 7/1/2025-6/30/2026, no benefits

It is recommended that the board approve the employment contracts listed above.

Result: Approved

Resolution: 25-116

Motioned: David Cohen

Seconded: Jason Jividen

Voter	Yes	No	Abstained
Eric Chojnacki, Green	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Dave Hofer, (Springfield)	X		
Jason Jividen, Manchester	X		
Parker Mason, Springfield	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

7.3 Supplemental Contracts

Rebecca Beaver, Restaurant Operations, \$150.00 per day, as needed, effective 10/1/2025-5/29/2026

Gary Pepper, Custodian/Maintenance, up to 9 hours per week, as needed, effective 9/1/2025-6/30/2026

It is recommended that the board approve the supplemental contracts listed above.

Result: Approved

Resolution: 25-117

Motioned: Laura McGraw

Seconded: Donnie Furlong

Voter	Yes	No	Abstained
Eric Chojnacki, Green	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Dave Hofer, (Springfield)	X		
Jason Jividen, Manchester	X		
Parker Mason, Springfield	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

7.4 Purchased Services Agreement

Stephanie Hagenbush, Consulting Services - Record Retention evaluation, review, and electronic storage, \$25.00 per hour, up to a maximum of 500 hours, effective 10/1/2025-6/30/2026

It is recommended that the board approve the purchased services contract listed above.

Result: Approved

Resolution: 25-118

Motioned: Eric Chojnacki

Seconded: Dan Fouser

Voter	Yes	No	Abstained
Eric Chojnacki, Green	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Dave Hofer, (Springfield)	X		
Jason Jividen, Manchester	X		
Parker Mason, Springfield	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

7.5 Board Policy Updates (First Reading Waived)

EHC--Cybersecurity (Revision/Required)

EHC-R--Cybersecurity (Administrative Guidelines) (Required)

It is recommended that the board approve the board policies listed above.

Result: Approved

Resolution: 25-119

Motioned: Donnie Furlong

Seconded: Parker Mason

Voter	Yes	No	Abstained
Eric Chojnacki, Green	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Dave Hofer, (Springfield)	X		
Jason Jividen, Manchester	X		
Parker Mason, Springfield	X		
Laura McGraw, Coventry	X		

7.6 Memorandum of Agreement (City of Green)

It is recommended that the board approve a Memorandum of Agreement with the City of Green as presented.

Result: Approved

Resolution: 25-120

Motioned: Eric Chojnacki

Seconded: Dave Hofer

Voter	Yes	No	Abstained
Eric Chojnacki, Green	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		

Donnie Furlong, Springfield	X		
Dave Hofer, (Springfield)	X		
Jason Jividen, Manchester	X		
Parker Mason, Springfield	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

7.7 Equipment Donations

Forquer Heating & Air Conditioning-- Seven evaporator coils, one heat pump, one air handler, three furnaces, two water heaters (approximate value \$8,000.00) for use in HVAC lab

DB Plasma Akron-- Multiple sizes of BD Vacutainer needles (approximate value \$1,732.00) for use in Phlebotomy lab

DB Plasma Akron-- One hundred and fifty IV Starter sets (valued at \$358.50) for use in Practical Nursing lab

It is recommended that the board approve the donations listed above.

Result: Approved

Resolution: 25-121

Motioned: David Cohen

Seconded: Dan Fouser

Voter	Yes	No	Abstained
Eric Chojnacki, Green	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Dave Hofer, (Springfield)	X		
Jason Jividen, Manchester	X		
Parker Mason, Springfield	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

8 New Business

9 Board Members--Informal

10 Adjournment

Next Meeting
Thursday, October 16, 2025
6:00 p.m.

Minutes:

Meeting adjourned at 6:57 PM.

Result: Approved

Resolution: 25-122

Motioned: Laura McGraw

Seconded: Dan Fouser

Voter	Yes	No	Abstained
Eric Chojnacki, Green	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Donnie Furlong, Springfield	X		
Dave Hofer, (Springfield)	X		
Jason Jividen, Manchester	X		
Parker Mason, Springfield	X		
Laura McGraw, Coventry	X		
Richard Sponseller, Manchester	X		

Portage Lakes Career Center (PLCC) is committed to equal opportunity for all governed by the protections of Title IX, IDEA, Title VI (Civil Rights), Title VII (Civil Rights) and the Americans with Disabilities Act (ADA). The district prohibits harassment of individuals in any form. Any alleged act of discrimination or harassment should be referred to Mr. Gregg Clark, Title IX Coordinator, Portage Lakes Career Center, 4401 Shriver Road, Uniontown, OH 44685, phone: 330-896-8200 or email: gclark@plcc.edu.