

# PORTAGE LAKES JOINT VOCATIONAL SCHOOL DISTRICT REGULAR MEETING

**Board Meeting Minutes**  
Portage Lakes Career Center  
4401 Shriver Rd. Uniontown, OH 44685  
Thursday, September 21, 2023  
6:00pm

**Present:** Eric Chojnacki, Green; David Cohen, Green; Dan Fouser, Coventry; Dave Hofer, Springfield; Jason Jividen, Vice President (Manchester); Laura McGraw, Coventry; Larry Petry, Springfield

**Absent:** Bob Campbell, President (Green); Joe Hercules, Manchester

## 1 Call to Order

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**Minutes:**

Called to order at 6:02 PM.

## 2 Roll Call

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**Minutes:**

All members were present, except for Mr. Campbell, Mr. Hercules and Mrs. McGraw.

## 3 Pledge of Allegiance

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## 4 Visitor's Comments

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## 5 Treasurer's Reports and Recommendations

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### 5.1 Minutes

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Recommend approval of the minutes of the regular meeting of August 17, 2023, as presented.

**Result:** Approved

**Resolution:** 23-076

**Motioned:** Larry Petry

**Seconded:** Dave Hofer

Voter	Yes	No	Abstaining
Eric Chojnacki, Green	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Dave Hofer, Springfield	X		
Jason Jividen, Vice President (Manchester)	X		
Larry Petry, Springfield	X		

## 5.2 Financial Reports

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Recommend approval of the financial reports, check register, bank reconciliation, and comparative financial report for the month of August 2023, as presented, subject to audit.

**Result:** Approved

**Resolution:** 23-077

**Motioned:** Dave Hofer

**Seconded:** Dan Fouser

Voter	Yes	No	Abstaining
Eric Chojnacki, Green	X		
David Cohen, Green			X
Dan Fouser, Coventry	X		
Dave Hofer, Springfield	X		
Jason Jividen, Vice President (Manchester)	X		
Larry Petry, Springfield	X		

## 5.3 Fiscal 2024 Appropriations

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Recommend approval of the Fiscal 2024 Permanent Appropriations, as presented. Legal level of control shall be the fund-level.

**Result:** Approved

**Resolution:** 23-078

**Motioned:** Jason Jividen

**Seconded:** Eric Chojnacki

Voter	Yes	No	Abstaining
Eric Chojnacki, Green	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Dave Hofer, Springfield	X		
Jason Jividen, Vice President (Manchester)	X		
Larry Petry, Springfield	X		

## 6 Superintendent's Reports and Recommendations

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**Minutes:**

Mrs. McGraw joined the meeting at 6:04 PM.

Lisa Tripney, Kim Robinson, Ida Daniels-Leidtke, and Laura McVay provided an update related to the operations of the Adult Education Department.

### 6.1 Employment

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Administrative/Exempt Contract

*Lillian Johnson*, Assistant Treasurer, 260 day contract, benefits per Administrative & Exempt Salary Schedule, effective 10/16/2023-6/30/2025

Adult Education

*Arika Brenize*, Emergency Dispatch Instructor, \$30.00 per hour, 600 hours maximum, effective 8/21/2023-6/30/2024, no benefits

*Polly Brogan*, Part-Time Practical Nursing Clinical/Lab Instructor, \$37.50 per hour, not to exceed 28 hours per week, 1000 hours maximum, effective 8/28/2023-6/30/2024, no benefits

*Laura Campriani*, Part-Time Practical Nursing Clinical/Lab Instructor, \$37.50 per hour, not to exceed 28 hours per week, 500 hours maximum, effective 8/21/2023-6/30/2024, no benefits

**It is recommended that the board approve the employment contracts listed above.**

**Result:** Approved

**Resolution:** 23-079

**Motioned:** David Cohen

**Seconded:** Dave Hofer

Voter	Yes	No	Abstaining
Eric Chojnacki, Green	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Dave Hofer, Springfield	X		
Jason Jividen, Vice President (Manchester)	X		
Laura McGraw, Coventry	X		
Larry Petry, Springfield	X		

## 6.2 Resignation

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*Savannah Greenwood*, Assistant Treasurer, effective 9/29/2023

**It is recommended that the board approve the resignation listed above.**

**Result:** Approved

**Resolution:** 23-080

**Motioned:** Eric Chojnacki

**Seconded:** Laura McGraw

Voter	Yes	No	Abstaining
Eric Chojnacki, Green	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Dave Hofer, Springfield	X		
Jason Jividen, Vice President (Manchester)	X		
Laura McGraw, Coventry	X		
Larry Petry, Springfield	X		

## 6.3 Board Policy Updates

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BDDG- Minutes (Revision)

EHA- Data and Records Retention/**Required** (Revision)

IGCH (also LEC)- College Credit Plus/**Required** (Revision)

JED- Student Absences and Excuses/**Required** (Revision)

**It is recommended that the board approve the board policy updates listed above.**

**Result:** Approved

**Resolution:** 23-081

**Motioned:** Eric Chojnacki

**Seconded:** David Cohen

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Eric Chojnacki, Green	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Dave Hofer, Springfield	X		
Jason Jividen, Vice President (Manchester)	X		
Laura McGraw, Coventry	X		
Larry Petry, Springfield	X		

## 6.4 Equipment Donation

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Ethan Partain- Four 17" Mazda Wheels with Tires (Estimated Value \$100.00)

**It is recommended that the board approve the donation listed above to be used in the Automotive Lab.**

**Result:** Approved

**Resolution:** 23-082

**Motioned:** Jason Jividen

**Seconded:** Dan Fouser

## 7 New Business

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## 8 Board Members--Informal

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## 9 Adjournment

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Next Meeting  
Thursday, October 19, 2023  
6:00 p.m.

**Minutes:**

Meeting Adjourned 6:27 PM

**Result:** Approved

**Motioned:** Dave Hofer

**Seconded:** Dan Fouser

Voter	Yes	No	Abstaining
Eric Chojnacki, Green	X		
David Cohen, Green	X		
Dan Fouser, Coventry	X		
Dave Hofer, Springfield	X		
Jason Jividen, Vice President (Manchester)	X		
Laura McGraw, Coventry	X		
Larry Petry, Springfield	X		

The Portage Lakes Joint Vocational School District is an equal opportunity educational institution. Employment and educational programs are offered without regard to race, color, religion, national origin, gender, disability, military status, ancestry, age, genetic information or any other legally protected characteristic and provide equal access to the Boy Scouts and other designated youth groups. The district prohibits harassment of individuals in any form. Any alleged act of discrimination or harassment should be referred to Mr. Gregg Clark, Title IX Coordinator, Portage Lakes Career Center, 4401 Shriver Road, Uniontown, OH 44685, phone: 330-896-8200 or email: gclark@plcc.edu.