

Summer 2023

Dear Junior Student and Parents,

Greetings to you from Portage Lakes Career Center! I hope this letter finds you well and enjoying your summer break. I am so happy that you have chosen PLCC's Medical Technician program as part of your educational experience. As you prepare to make the transition to a new & exciting learning environment, I have put together some important dates and information that parents and students typically want to know before school starts.

WHEN IS NEW STUDENT ORIENTATION OPEN HOUSE?: New Student Orientation Open House is *Wednesday, August 16* from 5:00 - 7:30 pm. It is mandatory for all new juniors. Look for more details in our Back To School packet which will be sent early August.

WHEN IS THE FIRST DAY OF SCHOOL?: The first day of school is *Thursday, August 17*. Our school day starts at 7:45 am and concludes at 2:07 pm. (Half-day juniors released at 10:20)

WHAT ARE MY STUDENT FEES AND HOW DO I PAY THEM?: Student fees for this program are \$100. This fee includes textbooks, workbooks, certifications, club fees, uniforms, and miscellaneous lab supplies. Fees can be paid during New Student Orientation or in installments with cash, check or credit card.

WHEN WILL I RECEIVE MY UNIFORM?: Uniforms will be distributed to incoming juniors during New Student Orientation. If you were not fitted for a uniform last spring or in June, you will be fitted once school starts. Wearing uniforms is a requirement of every program at PLCC. Uniform expectations have been established to promote professional, real world criteria, promote discipline, maintain professional workplace order, and secure the safety of students and provide a healthy educational environment. Parents, we are asking for your assistance in re enforcing the wearing of program uniforms on a daily basis.

ARE THERE ADDITIONAL ATTIRE REQUIREMENTS?: Part of the professional uniform includes shoes. Shoes must be black or white and closed-toe. Athletic (tennis) shoes are permitted. Professional clogs are acceptable. Not permitted: CROCS, UGGs, slippers, casual or decorative footwear, such as canvas prints or "Hey Dudes" shoes.

Again, welcome! I look forward to getting to know you and working with you to create Extraordinary Learning Experiences at PLCC.

Sincerely,

Maureen Paczak

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