



**Portage Lakes | Career Center**

TO: Kim Redmond, Superintendent  
FROM: Tina Saley, Assistant Principal  
SUBJECT: Semiannual Report  
DATE: Jan 1, 2024

CC: Treasurer, Administrative Team

The following table shows the number of harassment incidents that occurred at Portage Lakes Career Center from August 2023 - December 2023.

Month	Number of Incidents
August	0
September	0
October	0
November	0
December	0

The following is the definition of harassment by the Ohio Department of Education:

*“Harassment, intimidation or bullying means any intentional written, verbal, graphic or physical act OR electronically transmitted acts, i.e., Internet, cell phone, personal digital assistance (PDA) or wireless hand-held device that a student or group of students exhibited toward other particular student more than once and the behavior both:*

- a. Causes mental or physical harm to the other student; and,*
- b. Is sufficiently severe, persistent or pervasive that it creates an intimidating, threatening or abusive educational environment for the other student.”*

This report fulfills our requirement to semiannually provide the Board of Education president a written summary of all reported incidents of harassment. (ORC 3319.321)

This memo will be posted on the district Web site.