



Portage Lakes | Career Center

TO: Lisa Tripney, Superintendent
FROM: Tina Saley, Assistant Principal
SUBJECT: Semi-Annual Report
DATE: December 15, 2025

CC: Treasurer, Administrative Team

During the first half of the 2025-2026 school year, there were nine reported incidents of harassment that occurred at Portage Lakes Career Center from August 2025 - December 2025.

The following is the definition of harassment by the Ohio Department of Education:

"Harassment, intimidation or bullying means any intentional written, verbal, graphic or physical act OR electronically transmitted acts, i.e., Internet, cell phone, personal digital assistance (PDA) or wireless hand-held device that a student or group of students exhibited toward other particular student more than once and the behavior both:

- a. *Causes mental or physical harm to the other student; and,*
- b. *Is sufficiently severe, persistent or pervasive that it creates an intimidating, threatening or abusive educational environment for the other student."*

This report fulfills our requirement to semiannually provide the Board of Education president a written summary of all reported incidents of harassment. (ORC 3319.321)

This memo will be posted on the district Web site.